



**MINUTES OF THE SPECIAL MEETING OF THE
DISTRICT BOARD OF THE RODEO SANITARY
DISTRICT HELD ON JANUARY 23, 2018**

The Board of Directors of the Rodeo Sanitary District met in special session at John Swett Unified School District, 400 Parker Avenue, Rodeo, California 94572.

President Batchelder called the meeting to order at 6:00 P.M.

- 1) **ROLL CALL** President Batchelder took the roll, and the following members were present:

DIRECTORS PRESENT Connie Batchelder, President
Janet Callaghan, Vice President
Terry Tigh, Director
Angela Noble, Director

ABSENT Steven Beall, District Manager
Richard Frakes, Secretary

STAFF PRESENT Nancy Lefebvre, Administrative Assistant
Carl Nelson, District Counsel

OTHERS PRESENT Justin Williams, Mann, Urrutia, Nelson CPAs & Assoc.
Bilal Malik, Mann, Urrutia, Nelson CPAs & Assoc.

a) **PLEDGE OF ALLEGIANCE TO THE FLAG**

President Batchelder led the Pledge of Allegiance.

- 2) **PUBLIC COMMENTS-Communication from the public on subjects not on the agenda.**

No public comment was received.

- 3) **CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER**

None

4) **REPORTS**

None

5) **CONSENT CALENDAR-**

None

6) **EMERGENCY SITUATIONS REQUIRING BOARD ACTION**

None

7) **OLD BUSINESS:**

A) **MASTER PLAN PROJECT UPDATE (DISCUSSION AND ACTION)**

Due to the absence of Manager Beall Item 8A was deferred.

8) **NEW BUSINESS:**

A) **AUDITOR'S REPORT AND FINANCIAL STATEMENTS FOR FISCAL YEAR 2016-2017 (DISCUSSION AND ACTION)**

Each year the District engages a certified public accountant to audit the financial statements of the District. The District's Administrative Assistant prepared the financial statements for the fiscal year ending June 30, 2017. The financial statements have been audited by Mann, Urrutia, Nelson CPAs and Associates, LLP.

Based upon the audit procedures performed, Mann, Urrutia, Nelson CPA's and Associates, LLP has rendered their opinion that the District's financial statements present fairly the District's financial position at June 30, 2017, and the results of the governmental activities and the budgetary comparison information for the year then ended, in accordance with generally accepted accounting principles. This is generally referred to as a "clean" or "unmodified" audit opinion, which is the highest level of assurance that an agency can receive.

Mr. Williams. provided a PowerPoint presentation on the Financial Statements as of June 30, 2017, including discussion of the required GASB 68 journal entries. Mr. Williams provided positive comments regarding working with District staff and responded to questions from the Board.

Rodeo Sanitary District has more than \$24M in Total Assets, an increase of \$11.2M or 87% over last year. Total Liabilities are now \$13M, an increase of \$10M or 335% over last year. Changes in current assets and liabilities are a result of implementation of the District-wide rehabilitation projects for the Districts Comprehensive Wastewater Master Plan (CWWMP). Total Net Position is \$11M, an increase of \$1M, or 9% from last year.

MOTION: By Callaghan, seconded by Noble to adopt a motion accepting Fiscal Year 2016-2017 Auditor's report.

VOTE: AYES: Callaghan, Noble, Batchelder, Tigh
NOES: None
ABSTAIN: None
ABSENT: Frakes

B) SUMMARY OF SEWER YEAR 1, 2 AND 3 MASTER PLAN PROJECT ACTIVITIES (DISCUSSION AND ACTION)

Item 8B was deferred.

9) PUBLIC HEARING:

None

10) COMMUNICATION:

None

11) CLOSED SESSION:

1. Closed Session- Conference with labor negotiators pursuant to Government Code Section 54957.6:
District Negotiators: President Connie Batchelder, Vice President Janet Callaghan; District Manager Steven S. Beall

No closed session

12) REPORT OUT OF CLOSED SESSION

Nothing to report

13) **ANNOUNCEMENTS AND SUGGESTIONS FOR FUTURE AGENDA ITEMS**

None

14) **ADJOURNMENT**

Meeting adjourned at 6:45 P.M. The next meeting of the Rodeo Sanitary Board of Directors will be held on Tuesday February 13, 2018 at 6:00 P.M. at John Swett Unified School District Board Room, 400 Parker Avenue, Rodeo, California.

Connie Batchelder, President
Rodeo Sanitary District

Countersigned:

Nancy Lefebvre, Administrative Assistant
Rodeo Sanitary District