



**RODEO SANITARY DISTRICT  
AGENDA  
For  
Special MEETING  
May 2018**

**Board of Directors Special Meeting**

A Regular Meeting of the Governing Board will be held at **6:00 p.m.** on the **22<sup>nd</sup> day of May, 2018**. The location of the meeting is the **John Swett Unified School District Board Room, 400 Parker Avenue, Rodeo, California 94572.**

**INFORMATION FOR THE PUBLIC**

Anyone wishing to address the Board of Directors should complete a speaker's card and submit it to the Board Secretary. In addressing the Board, speakers should step before the Board conference table and their names and address for the record. The Board President may direct questions to any member of the audience as appropriate at any time during the meeting. Please be aware that the signing, registering, or completion of the speakers card is voluntary and not required.

All matters listed under **CONSENT CALENDAR** are considered as being routine by the Board of Directors and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Member of the Board of Directors or the public prior to the time the Board votes on the motion to adopt.

**ADDRESSING THE BOARD ON AN ITEM ON THE AGENDA**

Persons wishing to speak of **PUBLIC HEARINGS** and **OTHER MATTERS** listed on the agenda will be heard when the President calls for comments from the audience, except on public hearing items previously heard and closed to public comment. The President may specify the number of minutes each person will be permitted to speak based on the number of persons wishing to speak and the time available. After the public has commented, the item is closed to further public comments and brought to the Board for discussion and action. There is no further comment permitted from the audience unless invited by the Board.

**ADDRESSING THE BOARD ON AN ITEM NOT ON THE AGENDA**

In accordance with State law, the Board is prohibited from discussing items not calendared on the Agenda. You may only address the Board on an item not on the Agenda, and which are within their jurisdiction, under **PUBLIC COMMENTS**. The time allotted for this discussion shall be three (3) minutes, subject to reasonable modification by the Board President. Matters raised which are not on the Agenda may be referred to staff for action or calendared on a future Agenda.

**AGENDA REPORTS**

Supporting materials on Agenda items are available for public review at the office of Rodeo Sanitary District. Reports of information relating to Agenda items distributed within 72 hours of the meeting to a majority of the Board are also available for public inspection at the District Office. During the meeting, information and supporting materials are available in the meeting

area within the Board Room upon request.

## **AMERICANS WITH DISABILITIES ACT**

In accordance with the **Americans with Disabilities Act and California Law**, it is the policy of the Rodeo Sanitary District to offer its public meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require special assistance to participate in this meeting, please contact the District office at **(510) 799-2970**. Notification of at least 48 hours prior to the meeting will enable the District to make appropriate arrangements.

The Agenda items to come before the Board, and brief description of each item, are as follows:

1. **ROLL CALL**

a) Pledge of Allegiance

2. **PUBLIC COMMENTS**

3. **CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER**

4. **REPORTS** – None

5. **CONSENT CALENDAR** – None

6. **EMERGENCY SITUATIONS REQUIRING BOARD ACTION** – None

7. **OLD BUSINESS** – None

8. **NEW BUSINESS**

A. **Award of the Construction Contract for the Comprehensive Wastewater Master Plan Near Term Improvements, Sewer Year 3C Improvements (Discussion and Action)**

A Board decision is requested to award the construction contract for the Comprehensive Wastewater Master Plan Near Term Improvements, Sewer Year 3C Improvements to D'Arcy & Harty Construction Inc., 1300 Carroll Ave, San Francisco, CA 94124. The total amount of the bid is \$1,276,785.

**Staff Recommendation (Motion Required): Authorize the District Manager to issue a Notice of Award within 90 days after bid opening and to execute a contract with D'Arcy & Harty Construction, Inc in the amount of \$1,276,785.**

B. **Draft Fiscal Year 2018 – 2019 Capital Budget (Discussion and Action)**

The Board of Directors will review and discuss the 2018 – 2019 Capital Budget. If the Board reaches a consensus on the Draft Capital Budget, it will be set for adoption at the next Board Meeting.

**Staff Recommendation (Motion Required): Approve Fiscal Year 2018 - 2019 Capital Budget**

- C. Resolution 2018-03 Election for November 6, 2018 (Discussion and Action)  
Adopt resolution 2018-03 calling for the November 6, 2018 election, requesting consolidation of the election, and setting forth requirements for candidate statements; and directing the Secretary of the District to file the resolution with the County Elections Department and County Board of Supervisors.

**Staff Recommendation (Motion Required): Adopt Resolution 2018-03.**

9. **PUBLIC HEARING** – None

10. **COMMUNICATION** – None

11. **CLOSED SESSION**

1. Closed Session - Conference with labor negotiators pursuant to Government Code Section 54957.6:

District Negotiators: President Connie Batchelder; Vice President Janet Callaghan; District Manager Steven S. Beall

Employee Organization: Stationary Operating Engineers Local 39.

12. **REPORT OUT OF CLOSED SESSION**

13. **SUGGESTIONS FOR FUTURE AGENDA ITEMS**

14. **ADJOURNMENT**