



**MINUTES OF THE REGULAR MEETING OF THE
DISTRICT BOARD OF THE RODEO SANITARY
DISTRICT HELD ON FEBRUARY 11, 2020**

The Board of Directors of the Rodeo Sanitary District met in regular session at John Swett Unified School District Board Room, 400 Parker Avenue, Rodeo, California

President Batchelder called the meeting to order at 6:04 P.M.

- 1) **ROLL CALL** President Batchelder took the roll, and the following members were present:

DIRECTORS PRESENT Connie Batchelder, President
Janet Callaghan, Vice President
Richard Frakes, Director
Maureen Brennan, Director

ABSENT Angela Noble, Director
Carl Nelson, District Legal Counsel

STAFF PRESENT Steven Beall, District Manager
Nancy Lefebvre, District Administrator

OTHERS PRESENT None

- a) **PLEDGE OF ALLEGIANCE TO THE FLAG**

President Batchelder led the Pledge of Allegiance.

- 2) **PUBLIC COMMENTS-Communication from the public on subjects not on the agenda.**

None

- 3) **CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER**

None

4) **REPORTS**

a) District Manager:

District Personnel: James Petalio celebrated his 13 years with the District in January!

Cathodic Protection System and Outfall: The Joint Outfall Pipeline Cathodic Protection System Rehabilitation Project is progressing on schedule. The existing deep anode well was destroyed and the new deep anode well was installed. The well head and vent pipe design was modified through an RFI to account for transient artesian conditions. The artesian conditions are not constant and may be influenced by rain and tides. The modified well head and vent pipe were installed. The two existing test stations were demolished and replaced with new test stations. The pipe was excavated at both locations to install new test leads. At the excavation sites, the Pinole force main was bare ductile iron pipe (no polyethylene encasement) and the outfall was concrete coated steel. The existing rectifier and pad were demolished. The new rectifier pad was poured, and the new rectifier was placed upon the pad and wired. The new rectifier was not filled with oil or commissioned. RSD is still working on the results of the outfall inspection and clearing operation. Briefly, we have one heavily impacted and blocked port that could not be cleared on the final dive in November. RSD will work with consultant and the Regional Board to determine the proper course of action.

Qualitative Report of Plant Operations: District staff spent 6.5 hours pulling 202 gallons of rags from the headworks secondary clarifiers, and digester tank's overflow box.

The District passed the Ceriodaphnia Dubia (Water Flea) test.

Collection System Operation and Maintenance: The District had one non RSD sewer call for the month of January. A homeowner's sewage backup was the result of a shared lateral being replaced. The homeowner's lateral was inadvertently cut off. The contractor repaired the lateral system.

b) Counsel for the District: None

c) Secretary of the District: None

d) Board Members:

Administrative Committee- None

Budget and Finance Committee

February 10, 2020-C. Batchelder (Stipend), R. Frakes (Stipend)

CCCSDA Meeting

January 27, 2020-C. Batchelder (stipend), R. Frakes (stipend), M. Brennan (stipend)

5) CONSENT CALENDAR-

Staff Recommendation (Motion required): Adopt the consent calendar as recommended.

1. Expenditures for January 2020 were reviewed by the Budget Committee
2. January 2020 Financial Statements reviewed by the Budget Committee.

MOTION: By Frakes, seconded by Brennan to approve the Consent Calendar. Motion passed by the following vote of the Board:

VOTE:	AYES:	Batchelder, Frakes, Callaghan, Brennan
	NOES:	None
	ABSENT:	Noble
	ABSTAIN:	None

6) EMERGENCY SITUATIONS REQUIRING BOARD ACTION-None

7) OLD BUSINESS:

A) BAR SCREEN PROJECT UPDATE (DISCUSSION AND ACTION)

B) CONOCO PHILLIPS REFINERY PROJECT (DISCUSSION AND ACTION)

At the request of the Board of Directors, a continuing discussion item will remain in the Board Packet until further notice. The discussion will revolve around the Conoco Phillips Refinery Project and risk to the District.
No new information to be discussed

8)

NEW BUSINES:

A) APPROVE MINUTES FOR REGULAR BOARD MEETING JANUARY 14, 2020 (DISCUSSION AND ACTION)

Motion by Frakes, seconded by Brennan to approve the January 14, 2020 Regular Board Meeting minutes. Motion passed by the following vote of the Board:

VOTE: AYES: Batchelder, Frakes, Callaghan, Brennan
NOES: None
ABSENT: Noble
ABSTAIN: None

B) APPROVE MINUTES FOR SPECIAL BOARD MEETING JANUARY 28, 2020 (DISCUSSION AND ACTION)

Motion by Frakes, seconded by Brennan to approve the January 28, 2020 Special Board Meeting minutes. Motion passed by the following vote of the Board:

VOTE: AYES: Batchelder, Frakes, Callaghan, Brennan
NOES: None
ABSENT: Noble
ABSTAIN: None

B) 9) PUBLIC HEARING- None

10) COMMUNICATION

Relevant Communications to and from the District are included in the Board Packet.

11) CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL-- ANTICIPATED LITIGATION - (pursuant to Govt. Code § 54956.9 (d) (2) because of Significant exposure to litigation): (1 case)

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Govt. Code § 54957(b) (1)
Title: District Manager

No Closed Session

12) **REPORT OUT OF CLOSED SESSION**-Nothing to report.

13) **SUGGESTIONS FOR FUTURE AGENDA ITEMS-**

None

14) **ADJOURNMENT**

Meeting adjourned at 7:00 P.M. The next meeting of the Rodeo Sanitary Board of Directors will be held on Tuesday March 10, 2020 at 6:00 P.M.at John Swett Unified School District Board Room, 400 Parker Avenue, Rodeo, California.

Connie Batchelder, President
Rodeo Sanitary District

Countersigned:

Nancy Lefebvre, District Administrator
Rodeo Sanitary District