



**RODEO SANITARY DISTRICT
AGENDA
For
REGULAR STANDING COMMITTEE MEETING
August 2020
Administrative Committee**

A Regular Standing Committee Meeting of the Governing Board Administrative Committee will be held at **1:00 p.m.** on the **3rd day of August, 2020**. The location of the meeting is the **Rodeo Sanitary District Office, 800 San Pablo Avenue, Rodeo, California 94572.**

Directors will attend the meeting through teleconferencing pursuant to and as permitted by Executive Order N-29-20. Consistent with Executive Order N-29-20, the Contra Costa County Health Officer shelter in place order issued on March 31, 2020, members of the public may observe and comment upon the open session portions of the meeting electronically by using the following link:

<https://us02web.zoom.us/j/82885680765?pwd=UE45RXIPei9nZzRlMDh0S3BIVkxZQT09>

Meeting ID: 828 8568 0765

Password: 497512

One tap mobile

+1-669-900-6833 or 877-853-5247 (Toll Free)

In addition to providing comments "in real time" as discussed above, members of the public are welcome to submit comments via U.S. mail (to 800 San Pablo Ave, Rodeo Ca, 94572) or by e-mail by sending them to bealls@rodeosan.org. All comments so submitted that are received prior to 12:00 p.m. on the day of which the meeting is held will be read out loud during the discussion of the respective item(s) identified in the e-mail; comments without such identification shall be read during the public comments portion of the meeting.

The Rodeo Sanitary District's procedures for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act are as follows:

AMERICANS WITH DISABILITIES ACT

For teleconference and online meetings, the District currently utilizes Zoom, an external hosting platform that allows for visual and audio participation by Board members, staff, and members of the public. For meetings that are held by teleconference or online methods, the District will post the web address link and/or the telephone conference number and access code in accordance with the applicable agenda posting procedures, so the public can access these meetings by virtual means. Similar to in person meetings, Board meetings held via teleconference and online are or can also be made accessible to people with disabilities.

Zoom offers accessibility features, including keyboard accessibility and screen reader support. Members of the public may review Zoom's accessibility policy at <https://zoom.us/accessibility>, and register individual disability requirements via email to access@zoom.us, in addition to making any requests for reasonable accommodations directly to the District.

Most other online meeting platforms also have the capability of allowing members of the public to call in to listen to the entire portion of the meeting that is accessible to the public, as well as speak

on particular agenda items as well as during the public comments portion of the meeting, without requiring the use of a computer or Internet service. To the extent possible, the District will utilize an external hosting platform with various accessibility features that follows World Wide Web Consortium (W3C) Web Content Accessibility and Section 508 of the United States Access Board standards and guidelines.

Requests for Reasonable Accommodations

Upon request made sufficiently in advance, the District will provide special assistance for participation in this meeting, which may include closed captioning, automatic transcripts, relay service, sign language interpreters, or other alternative methods. Please submit requests for a disability-related modification or an accommodation in order to participate in the public meeting at least two working days in advance of the meeting by contacting the District at (510) 799-2970.

The Agenda items to come before the Board, and brief description of each item, are as follows

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1. **CALL MEETING TO ORDER**
2. **PUBLIC COMMENTS**
3. **AGENDA**
 1. Review August 14, 2020 Regular Board Meeting Minutes.
 2. Policy 2230 Purchasing Policy-Update
 3. General discussion on developing COVID-19 Grant Fund
 4. Commercial Account Sewer Service Fee Rate Discussion
 5. Action Items
4. **CLOSED SESSION-none**
5. **REPORT OUT OF CLOSED SESSION-none**
6. **REPORTS AND ANNOUNCEMENTS**
7. **SUGGESTIONS FOR FUTURE AGENDA ITEMS**
8. **ADJOURNMENT**