



## MINUTES OF THE SPECIAL MEETING OF THE DISTRICT BOARD OF THE RODEO SANITARY DISTRICT HELD ON FEBRUARY 23, 2021

A Special Meeting of the Governing Board was held at 1:00 p.m. on the 23rd day of February, 2021. In accordance with the Governor's Executive Order N-29-20, which suspended certain requirements of the Brown Act due to the ongoing COVID-19 pandemic, Board Members and some staff participated in this meeting via video conference. Members of the public were provided options to participate in the meeting as provided on the agenda.

President Batchelder called the meeting to order at 1:02 P.M.

- 1) **ROLL CALL** President Batchelder took the roll, and the following members were present by video-conference:
- DIRECTORS** Connie Batchelder, President  
Janet Callaghan, Vice President  
Richard Frakes, Director  
Angela Noble, Director  
Maureen Brennan, Director
- ABSENT** None
- STAFF PRESENT (in person)** Steven Beall, District Manager  
**VIDEO CONFERENCE** Nancy Lefebvre, District Administrator  
Carl Nelson, District Legal Counsel  
Morgan Biggerstaff, District Legal Counsel
- OTHERS PRESENT** Kelly Fergusson, Engie Services US  
Heather Benner, Engie Services US

a) **PLEDGE OF ALLEGIANCE TO THE FLAG**

District Manager Beall led the Pledge of Allegiance.

- 2) **PUBLIC COMMENTS-Communication from the public on subjects not on the agenda.**
- None
- 3) **CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER-** None

- 4) **REPORTS-** None
- 5) **CONSENT CALENDAR-** None
- 6) **EMERGENCY SITUATIONS REQUIRING BOARD ACTION-** None
- 7) **OLD BUSINESS:** None

8) **NEW BUSINES:**

A) **PROGRAM DEVELOPMENT AGREEMENT FOR IMPLEMENTATION OF INTEGRATED ENERGY ASSESSMENT DEVELOPING ENERGY CONSERVATION MEASURES (Discussion and Action)**

A Board decision was requested regarding the award of a Program Development Agreement with Engie Services US, an Energy Services Company, to implement an Integrated Energy Assessment with the purpose of developing recommendations of Energy Conservation Measures for implementation. Representatives from Engie presented a PowerPoint presentation to staff and the Board. The presentation provided information about ENGIE, and an outline of the program development, Implementation/ Construction and Post-construction Services. ENGIE would take the project from conception through project design, construction, commissioning, and performance guarantee. There is no out-of-pocket-cost for entering into the Project Development Agreement (PDA). The associated \$50,000 fee is expected to be incorporated into the subsequent Energy Services Contract (ESC) that would construct the Energy Conservation Measures (ECMs). The fee (along with the construction costs) would then be funded from the future savings from the ECMs. Alternatively, if the District elected not to proceed with the ESC after the PDA was completed, the \$50,000 would become due. If instead ENGIE determines the energy conservation project is not financially viable per California Government Code 4217, the \$50,000 fee will be waived.

MOTION: By Frakes, seconded by Noble to authorize the District Manager to execute the Program Development Agreement with Engie Services US.

VOTE:   AYES:           Batchelder, Brennan, Noble, Frakes  
           NOES:            Callaghan  
           ABSENT:       None  
           ABSTAIN:      None

9) **PUBLIC HEARING-**None

- 10) **COMMUNICATION**-None
- 11) **CLOSED SESSION**-None
- 12) **REPORT OUT OF CLOSED SESSION**-Nothing to report.
- 13) **SUGGESTIONS FOR FUTURE AGENDA ITEMS**-None
- 14) **ADJOURNMENT**

Meeting adjourned at 1:40 P.M. The next meeting of the Rodeo Sanitary Board of Directors will be held on Tuesday March 9, 2021 at 1:00 P.M.at Rodeo Sanitary District.

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Connie Batchelder, President  
Rodeo Sanitary District

Countersigned:

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Nancy Lefebvre, District Administrator  
Rodeo Sanitary District