

| | Forecast Costs 2020-2021 | Approved Budget 2020-2021 | Budget Requested 2021-2022 | Amount Changed from 2020-2021 Budget |
|--|-----------------------------|------------------------------|-------------------------------|--|
| Proposed Rate Increase for 21/22 year | | | | 2.50% |
| Sewer Service Fees - Residential and Minimum Commercials | \$2,962,741 | \$2,964,242 | \$3,036,809 | \$72,567 |
| Misc Income (estimated, plan check fees) | \$7,000 | \$7,000 | \$7,000 | \$0 |
| Sewer Service Fees - Commercial (estimated) | \$95,000 | \$95,000 | \$80,000 | (\$15,000) |
| Sewer Service Fees - Contra Costa County Housing | \$249,090 | \$249,090 | \$255,318 | \$6,227 |
| Franchise Fee - Richmond Sanitary Service (estimated) | \$72,000 | \$80,000 | \$80,000 | \$0 |
| Total Income (estimated) | \$3,385,831 | \$3,395,333 | \$3,459,127 | \$63,794 |
| | Forecast Costs 2020-2021 | Approved Budget 2020-2021 | Budget Requested 2021-2022 | Amount Changed from 2020-2021 Budget |
| 6100 · Salaries in Plant | | | | |
| 6110 · Straight time | \$792,380 | \$817,672 | \$852,264 | \$34,592 |
| 6120 · Overtime | \$30,400 | \$32,935 | \$31,160 | (\$1,774) |
| 6130 · Medical Cash In Lieu | \$13,500 | \$13,500 | \$4,800 | (\$8,700) |
| 6140 · On-Call Pay | \$26,500 | \$26,000 | \$26,000 | \$0 |
| Total 6100 · Salaries in Plant | \$862,780 | \$890,107 | \$914,224 | \$24,117 |
| 6500 · Payroll Expenses | \$64,977 | \$64,312 | \$64,453 | \$141 |
| 6600 · Benefits-B129CCC Retirement | \$130,000 | \$130,000 | \$135,000 | \$5,000 |
| 6710 · Benefits-Medical Insurance | \$84,611 | \$84,476 | \$127,215 | \$42,739 |
| 6720 · Benefits-Dental Insurance | \$12,041 | \$12,041 | \$12,541 | \$500 |
| 7150 · Director's Fees and Costs | \$2,244 | \$16,500 | \$16,500 | \$0 |
| 7210 · Solids Disposal | \$18,598 | \$24,630 | \$21,540 | (\$3,090) |
| 7220 Utilities | | | | |
| 7221 Electricity | \$129,424 | \$133,256 | \$135,895 | \$2,639 |
| 7223 Water | \$26,434 | \$16,301 | \$27,491 | \$11,190 |
| 7224 Communication | \$19,365 | \$19,365 | \$21,700 | \$2,335 |
| 7225 Gas | \$15,653 | \$15,194 | \$17,218 | \$2,024 |
| Total 7220 · Utilities | \$190,875 | \$184,116 | \$202,304 | \$18,188 |
| 7230 Chemicals | | | | |
| 7231 Sodium Hypochlorite | \$45,047 | \$28,876 | \$47,300 | \$18,424 |
| 7232 Sodium Bisulphite | \$36,218 | \$35,293 | \$38,029 | \$2,736 |
| 7233 Thickener Polymer | \$7,708 | \$5,688 | \$7,939 | \$2,252 |
| 7234 Centrifuge Polymer | \$7,706 | \$5,195 | \$7,937 | \$2,743 |
| Total 7230 · Chemicals | \$96,680 | \$75,051 | \$101,206 | \$26,154 |
| 7240 Maintenance Supplies | | | | |
| 7241 Headworks and Primary Treatment | \$2,500 | \$2,000 | \$2,000 | \$0 |
| 7242 Aeration, Secondary Clarifiers, and RAS | \$5,000 | \$3,000 | \$5,000 | \$2,000 |
| 7243 Anaerobic Digesters and Sludge Processing | \$11,000 | \$15,000 | \$11,000 | (\$4,000) |
| 7244 Thickener and WAS | \$5,000 | \$7,000 | \$6,000 | (\$1,000) |
| 7245 Effluent PS, Aeration, and Plant Sewer | \$500 | \$3,500 | \$2,500 | (\$1,000) |
| 7246 Potable Water and Pneumatic System | \$1,000 | \$1,000 | \$1,000 | \$0 |
| 7247 Chemical Feed System | \$2,000 | \$2,000 | \$2,000 | \$0 |
| 7248 Analyzers and Monitoring | \$11,000 | \$14,000 | \$9,000 | |
| 7249 Misc Plant | \$3,500 | \$3,500 | \$3,500 | \$0 |
| 7250 Plant Generator | \$3,500 | \$3,500 | \$3,500 | \$0 |
| 7251 Influent Pump Station | \$6,000 | \$6,000 | \$6,000 | \$0 |
| 7252 Collection System | \$75,000 | \$95,000 | \$85,000 | (\$10,000) |
| 7253 SCADA, Operations, and Shop | \$4,000 | \$5,000 | \$4,000 | (\$1,000) |
| 7254 Security System | \$500 | \$500 | \$500 | \$0 |
| 7255 Chlorine Contact Tank | \$500 | \$500 | \$500 | \$0 |
| 7256 Plant Grounds | \$4,500 | \$7,500 | \$5,000 | (\$2,500) |
| 7257 Oil and Grease | \$2,000 | \$2,000 | \$2,000 | \$0 |
| 7258 Paint and Coatings | \$0 | \$500 | \$500 | \$0 |
| 7259 Recycled Water System | \$250 | \$500 | \$500 | \$0 |
| Total 7240 · Maintenance Supplies | \$137,750 | \$172,000 | \$149,500 | (\$22,500) |
| 7260 Laboratory Supplies and Services | | | | |
| 7261 Compliance Testing | \$25,007 | \$19,207 | \$22,207 | \$3,000 |
| 7262 Bioassay Lab | \$49,827 | \$33,107 | \$35,876 | \$2,769 |
| 7263 Lab Supplies | \$10,744 | \$12,000 | \$12,000 | \$0 |
| Total 7260 · Laboratory Supplies & Services | \$85,578 | \$64,314 | \$70,083 | \$5,769 |
| 7270 · Equipment Lease/Rental | \$1,787 | \$1,800 | \$1,800 | \$0 |

| | Forecast Costs 2020-2021 | Approved Budget 2020-2021 | Budget Requested 2021-2022 | Amount Changed from 2020-2021 Budget |
|---|-----------------------------|------------------------------|-------------------------------|--|
| 7280 · Vehicle O&M | \$7,478 | \$7,500 | \$7,500 | \$0 |
| 7290 · Small Tools | \$2,500 | \$2,500 | \$2,500 | \$0 |
| 7300 Permits, Licenses, and Fees | | | | |
| 7301 Permits and Taxes | \$49,539 | \$49,539 | \$52,016 | \$2,477 |
| 7302 Licenses and Certificates | \$2,000 | \$3,000 | \$3,000 | \$0 |
| 7303 Memberships to Trade Organizations | \$13,200 | \$13,200 | \$13,200 | \$0 |
| Total 7300 · Permits, Licenses & Fees | \$64,739 | \$65,739 | \$68,216 | \$2,477 |
| 7310 · Legal Counsel | \$50,677 | \$31,000 | \$40,000 | \$9,000 |
| 7330 · Professional Services | \$157,001 | \$100,000 | \$175,100 | \$75,100 |
| 7345 · Training, Education and Conferences | \$24,500 | \$24,500 | \$19,500 | (\$5,000) |
| 7400 Janitorial Supplies and Services | | | | |
| 7401 Laundry | \$4,000 | \$4,000 | \$4,000 | \$0 |
| 7402 Pest Control | \$350 | \$350 | \$350 | \$0 |
| 7403 Janitorial Supplies | \$2,899 | \$3,000 | \$3,000 | \$0 |
| Total 7400 · Janitorial Supplies & Services | \$7,249 | \$7,350 | \$7,350 | \$0 |
| 7410 · Kitchen/Office Supplies/Postage/Misc | | | | |
| 7411 - Office Supplies | \$13,500 | \$8,500 | \$8,500 | \$0 |
| 7413 - Postage/Mailing | \$1,400 | \$1,400 | \$1,400 | \$0 |
| 7414 - Lunches, business lunches | \$1,200 | \$1,700 | \$1,200 | (\$500) |
| 7415 - Water, CD Data, Misc Expense | \$1,800 | \$1,500 | \$1,800 | \$300 |
| 7416 - Kitchen | \$1,000 | \$1,500 | \$1,000 | (\$500) |
| 7417 - County Fees | \$4,000 | \$4,000 | \$4,000 | \$0 |
| 7418 - Bridge Toll | \$100 | \$0 | \$0 | \$0 |
| 7419 - Employee Recognition | \$3,000 | \$4,000 | \$4,000 | \$0 |
| Total 7410 · Kitchen/Office Supplies/Postage/Misc | \$26,000 | \$22,600 | \$21,900 | (\$700) |
| 7420 · Pollution Prevention Program | \$9,741 | \$14,500 | \$14,500 | \$0 |
| 7500 Non-Employee Insurance | | | | |
| 7501 Plant | \$80,869 | \$80,869 | \$99,242 | \$18,373 |
| 7502 Workmen's Comp | \$30,848 | \$42,000 | \$39,000 | (\$3,000) |
| Total 7500 · Non-Employee Insurance | \$111,717 | \$122,869 | \$138,242 | \$15,373 |
| 7600 · Safety Clothing & Equipment | \$19,251 | \$10,000 | \$25,000 | \$15,000 |
| 7650 · Regulatory Payments | \$21,000 | \$9,000 | \$6,000 | (\$3,000) |
| 7652 · Grant Program | \$30,000 | \$30,000 | \$30,000 | \$0 |
| 7701 · Bank and Credit Card Fees | \$100 | \$0 | \$100 | \$0 |
| Operating Expenses | \$2,219,773 | \$2,166,905 | \$2,372,174 | \$205,269 |
| Capital Project Loan Payments - SY1 | \$111,669 | \$111,669 | \$111,669 | \$0 |
| Capital Project Loan Payments - WWTP | \$116,226 | \$116,226 | \$116,226 | \$0 |
| Capital Project Loan Payments - IPS | \$105,465 | \$105,465 | \$105,465 | \$0 |
| Capital Project Loan Payments - SY2 | \$292,719 | \$292,719 | \$292,719 | \$0 |
| Capital Project Loan Payments - SY3 | \$340,202 | \$340,202 | \$340,202 | \$0 |
| Total Expense | \$3,186,054 | \$3,133,186 | \$3,338,455 | \$205,269 |
| Total Income | \$199,777 | \$262,147 | \$120,672 | (\$141,475) |

Sewer Service Fee

\$996.38

\$1,021.29

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Straight Time

COST CODE

6110

| FY 2020-2021 Applicable Data | | Estimate |
|--|--------------|---------------------|
| District Manager - Overall Comp | | \$208,145.60 |
| E6 - wage data | | \$100,880.00 |
| Operations, Lab and Collection (from actual wage data) | | \$429,208.00 |
| E1 | \$85,820.80 | |
| E2 | \$96,075.20 | |
| E3 | \$60,590.40 | |
| E4 | \$100,900.80 | |
| E5 | \$85,820.80 | |
| Total | | \$738,233.60 |
| Increase/Decrease over previous year & Reason for Difference | | Proposed Changes |
| District Manager Salary Adjustment Current Contract | | \$5,203.64 |
| 24 hour per week (+15 special days) part time employee OIT Grade I | | \$39,849.84 |
| Vacation Sell Back - assumes each employee sells one week | | \$14,551.72 |
| E3 adjustment for time in grade | | \$1,362.40 |
| E3 adjustment for certification | | \$7,654.40 |
| Likely COLA Increase 2.5%) | | \$14,473.87 |
| Directors Payroll - assume 18 regular/special meetings at \$187.48 each (5 members) | | \$16,873.20 |
| Directors Payroll - assume 35 committee meetings at \$160.7 each (2 members) | | \$11,249.00 |
| Directors Payroll - assume 15 conference/workshop attendance at \$187.48 each (1 member) | | \$2,812.20 |
| Subtotal | | \$114,030.27 |
| Proposed Line Item for 2021 - 2022 Budget | | \$852,263.87 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Overtime

COST CODE

6120

| FY 2020-2021 Applicable Data | | |
|--|--|------------------|
| Operations (forecast) | | \$30,400 |
| Total | | \$30,400 |
| Increase/Decrease over previous year & Reason for Difference | | Proposed Changes |
| Will use forecast | | \$30,400 |
| Increase in Operations, Contractual 2.5% | | \$760 |
| Subtotal | | \$31,160 |
| Proposed Line Item for 2021 - 2022 Budget | | \$31,160 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Medical Cash In Lieu

COST CODE

6130

| FY 2020-2021 Applicable Data | | |
|---|--|------------------|
| Forecast amount for FY 2016-2017 | | \$13,500 |
| Total | | \$13,500 |
| Increase/Decrease over previous year & Reason for Difference | | Proposed Changes |
| Two Employees will be taking this option. Will be \$400 per month per employee | | \$4,800 |
| Subtotal | | \$4,800 |
| Proposed Line Item for 2021 - 2022 Budget | | \$4,800 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - On-Call Pay

COST CODE

6140

| FY 2020-2021 Applicable Data | | |
|--|--|------------------|
| Cost for on-call at 500 per week (actual) | | \$26,000 |
| Total | | \$26,000 |
| Increase/Decrease over previous year & Reason for Difference | | Proposed Changes |
| no changes | | \$0 |
| Subtotal | | \$0 |
| Proposed Line Item for 2021 - 2022 Budget | | \$26,000 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Payroll Expenses

COST CODE

6500

| | | |
|---|----------|-----------------|
| FY 2020-2021 Applicable Data | | |
| | Total | \$0 |
| Base data for budget based on percentages below | | |
| Medicare 1.45% | \$ | 13,256 |
| SSI - 6.2% | \$ | 48,789 |
| SDI - 1.0% --- District does not pay | \$ | - |
| Unemployment Insurance - 4.3% of first \$7,000 per employee | \$ | 2,408 |
| | Subtotal | \$64,453 |
| Proposed Line Item for 2021 - 2022 Budget | | \$64,453 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Retirement

COST CODE

6600

| FY 2020-2021 Applicable Data | | |
|--|--|------------------|
| 2020-2021 | | \$130,000 |
| Total | | \$130,000 |
| Data for budget preparation | | |
| Anticipated Prepaid Contribution based on CCCERA provided info | | \$135,000 |
| Subtotal | | \$135,000 |
| Proposed Line Item for 2021 - 2022 Budget | | \$135,000 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Medical Insurance

COST CODE

6710

| FY 2020-2021 Applicable Data | | | | |
|--|------------|--------------|---------------------|------------------|
| Benefit - Medical Insurance | | | | |
| Forecast Costs for 2020-2021 | | | | \$84,611 |
| Period Ending June 30 | Total 6710 | Per Employee | Number of Employees | |
| 2008 | \$117,981 | \$16,854 | 7 | |
| 2009 | \$105,343 | \$15,049 | 7 | |
| 2010 | \$108,464 | \$15,495 | 7 | |
| 2011 | \$114,519 | \$16,360 | 7 | |
| 2012 | \$107,377 | \$15,340 | 7 | |
| 2013 | \$91,125 | \$13,018 | 7 | |
| 2014 | \$116,059 | \$16,580 | 7 | |
| 2015 | \$98,863 | \$14,123 | 7 | |
| 2016 | \$107,063 | \$15,295 | 7 | |
| 2017 | \$82,369 | \$16,474 | 5 | |
| 2018 | \$83,487 | \$16,697 | 5 | |
| 2019 | \$94,723 | \$18,945 | 5 | |
| 2020 | \$84,611 | \$16,922 | 5 | |
| Average | \$100,922 | | | |
| Cost Criteria | | | | |
| Current Annual Employee Premiums 2020 - based on existing MOU and Employee Contract \$8356.39 per month premium less 10% employee premium share | | | | \$90,249 |
| Likely new Employee will take medical - family rate | | | | \$19,710 |
| Cost adjust for medical will be 50 percent of the premium from above (six months) Assume 5% increase for calendar year 2021 to be applied for half of the fiscal year | | | | \$2,256 |
| Anticipated claims from funding the co-insurance and deductible beyond \$1000/\$2000 | | | | \$15,000 |
| Subtotal | | | | \$127,215 |
| Proposed Line Item for 2021 - 2022 Budget | | | | \$127,215 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Ancillary Benefits

COST CODE

6720

| FY 2020-2021 Applicable Data | | |
|---|--|-----------------|
| Benefit - Dental Insurance | | \$6,761.00 |
| Employer pays all of employee cost plus 90% of dependents cost | | |
| Benefit - Life Insurance | | \$2,507.00 |
| Employer pays all of employee cost | | |
| Manager Life Insurance from Contract | | \$1,500.00 |
| Benefit - Vision Insurance | | \$1,467.00 |
| Employer pays all of employee cost plus 90% of dependents cost | | |
| Total | | \$12,235 |
| Additional Data | | |
| Assume 5% increase for calendar year 2020 to be applied for half of the fiscal year | | \$306 |
| Subtotal | | \$306 |
| Proposed Line Item for 2021 - 2022 Budget | | \$12,541 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Directors fees and expenses

COST CODE

7150

| FY 2020-2021 Applicable Data | | |
|---|----------|-----------------|
| Directors Fees and Expenses (forecast) | \$2,244 | |
| Total | \$2,244 | |
| Data for budget preparation | | |
| 10 conferences at \$1500 each - this is 5 directors attending two conferences | \$15,000 | |
| Misc workshops at \$250 each | \$1,500 | |
| Subtotal | \$16,500 | |
| Proposed Line Item for 2021 - 2022 Budget | | \$16,500 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Solids Disposal

COST CODE

7210

| FY 2020-2021 Applicable Data | | |
|---|--|-----------------|
| Solids Disposal (forecast) | | \$18,598 |
| Total | | \$18,598 |
| Data for budget preparation | | |
| Cost to haul sludge is \$515 per trip | | |
| Costs for Hauling at \$515 per trip averaging 2.5 trips per month | | \$15,450 |
| 6 Extra Trips | | \$3,090 |
| Misc trash and debris disposal | | \$3,000 |
| Subtotal | | \$21,540 |
| Proposed Line Item for 2021 - 2022 Budget | | \$21,540 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Electricity

COST CODE

7221

| FY 2020-2021 Applicable Data | | |
|---|--|------------------|
| Utilities - Electricity (forecast) | | \$129,424 |
| Total | | \$129,424 |
| Increase/Decrease over previous year & Reason for Difference | | Proposed Changes |
| PG&E costs for energy increase at 5 % | | \$6,471 |
| Very difficult to evaluate due to energy projects in the works. | | |
| This will balance with a debt service. | | |
| Subtotal | | \$6,471 |
| Proposed Line Item for 2021 - 2022 Budget | | \$135,895 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Water

COST CODE

7223

| FY 2020-2021 Applicable Data | | |
|--|----------|------------------|
| Utilities - Water (forecast) | | \$26,434 |
| | Total | \$26,434 |
| Increase/Decrease over previous year & Reason for Difference | | Proposed Changes |
| EBMUD service costs increase at 4.0 percent | | \$1,057 |
| | Subtotal | \$1,057 |
| Proposed Line Item for 2021 - 2022 Budget | | \$27,491 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - communication

COST CODE

7224

| FY 2020-2021 Applicable Data | | |
|--|--|------------------|
| Forecast for 2020-2021 - includes costs from the following: | | \$19,365 |
| <i>USA Alerts</i> | | \$1,023 |
| <i>Website</i> | | \$0 |
| <i>Cell Phones (\$450 per month)</i> | | \$5,400 |
| <i>Percom - Answering Service</i> | | \$1,300 |
| <i>Bay Alarm IPS</i> | | \$1,287 |
| <i>Bay Alarm WWTP</i> | | \$5,671 |
| <i>ATT Alarm circuit</i> | | \$0 |
| <i>ATT Internet</i> | | \$750 |
| <i>ATT Phone/Long distance plan per year</i> | | \$0 |
| <i>Misc phones and hardware</i> | | \$1,000 |
| <i>Jive VOIP</i> | | \$2,934 |
| Total | | \$19,365 |
| Increase/Decrease over previous year & Reason for Difference | | Proposed Changes |
| Planned costs for 2021-2022 (includes known and assumed increases) | | |
| <i>USA Alerts</i> | | \$1,100 |
| <i>Website</i> | | \$0 |
| <i>Cell Phones (\$450 per month)</i> | | \$5,400 |
| <i>Percom - Answering Service</i> | | \$1,500 |
| <i>Bay Alarm IPS</i> | | \$2,150 |
| <i>Bay Alarm WWTP</i> | | \$6,500 |
| <i>ATT Alarm circuit</i> | | \$0 |
| <i>ATT Internet</i> | | \$750 |
| <i>ATT Phone/Long distance plan per year</i> | | \$0 |
| <i>Misc phones and hardware</i> | | \$1,000 |
| <i>Jive VOIP</i> | | \$3,300 |
| Subtotal | | \$21,700 |
| Proposed Line Item for 2021 - 2022 Budget | | \$21,700 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Gas

COST CODE

7225

| FY 2020-2021 Applicable Data | | |
|--|----------|------------------|
| Utilities - Gas (forecast) | | \$15,653 |
| | Total | \$15,653 |
| Increase/Decrease over previous year & Reason for Difference | | Proposed Changes |
| <p>Very difficult to evaluate due to energy projects in the works.</p> <p>This will balance with a debt service.</p> <p>Assumed PG&E gas prices increase - 10%</p> | | \$1,565 |
| | Subtotal | \$1,565 |
| Proposed Line Item for 2021 - 2022 Budget | | \$17,218 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Chemicals

COST CODE

7230

| FY 2020-2021 Applicable Data | Forecast Costs | |
|---|----------------|------------------|
| 7231 Sodium Hypochlorite | | \$45,047 |
| 7232 Sodium Bisulphite | | \$36,218 |
| 7233 Thickener Polymer | | \$7,708 |
| 7234 Centrifuge Polymer | | \$7,706 |
| <p>The District participates in the Bay Area Chemical Consortium for pooled purchasing power. The group receives bids from chemical suppliers in mid May. For purposes of budgeting, an assumed increase will be used and updated later in May.</p> <p>Proposed Line Item for 2019 - 2020 Budget</p> | | |
| 7231 Sodium Hypochlorite | | \$47,300 |
| Existing | New Rate | ASSUME |
| \$0.6747/gal | \$07084/gal | 5.0 % increase |
| | | 0% last year |
| 7232 Sodium Bisulfite | | \$38,029 |
| <p>Anticipating a 3% increase in chemical costs, will base budget on forecast</p> | | |
| \$1.156/gal | \$1.2138/gal | 5.0 % increase |
| | | 0% last year |
| 7233 Thickener Polymer | | \$7,939 |
| <p>Anticipating a 3% increase in chemical costs, will base budget on forecast</p> | | |
| 7234 Centrifuge Polymer | | \$7,937 |
| <p>Anticipating a 3% increase in chemical costs, will base budget on forecast</p> | | |
| Total | | \$101,206 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Maintenance

COST CODE

7240

This breakdown is only for tracking purposes by the District Manager. Similar type of detail will be omitted.

| FY 2020-2021 Applicable Data | FY 17/18 | FY 18/19 | FY 19/20 | Forecast Costs (20/21) | | Budgeted Costs | |
|---|-----------|-----------|-----------|------------------------|------------------------|----------------|----------------------|
| 7241 Headworks and Primary Treatment | \$176 | \$1,981 | \$1,953 | \$2,500 | | \$2,000 | |
| 7242 Aeration, Secondary Clarifiers, and RAS | \$7,322 | \$4,034 | \$1,716 | \$5,000 | | \$3,000 | |
| 7243 Anaerobic Digesters and Sludge Processing | \$14,324 | \$3,895 | \$25,875 | \$11,000 | | \$15,000 | |
| 7244 Thickener and WAS | \$6,497 | \$6,641 | \$7,336 | \$5,000 | | \$7,000 | |
| 7245 Effluent PS, Aeration, and Plant Sewer | \$2,294 | \$27 | \$2,659 | \$500 | | \$3,500 | |
| 7246 Potable Water and Pneumatic System | \$1,223 | \$728 | \$240 | \$1,000 | | \$1,000 | |
| 7247 Chemical Feed System | \$1,930 | \$1,342 | \$1,805 | \$2,000 | | \$2,000 | |
| 7248 Analyzers and Monitoring | \$12,374 | \$17,749 | \$15,971 | \$11,000 | | \$14,000 | |
| 7249 Misc Plant | \$3,130 | \$3,359 | \$3,055 | \$3,500 | | \$3,500 | |
| 7250 Plant Generator | \$2,472 | \$3,487 | \$3,206 | \$3,500 | | \$3,500 | |
| 7251 Influent Pump Station | \$5,983 | \$10,136 | \$5,252 | \$6,000 | | \$6,000 | |
| 7252 Collection System | \$83,510 | \$64,628 | \$66,696 | \$75,000 | | \$95,000 | |
| 7253 SCADA, Operations, and Shop | \$2,870 | \$5,526 | \$2,797 | \$4,000 | | \$5,000 | |
| 7254 Security System | \$376 | \$383 | \$0 | \$500 | | \$500 | |
| 7255 Chlorine Contact Tank | \$0 | \$0 | \$90 | \$500 | | \$500 | |
| 7256 Plant Grounds | \$1,610 | \$6,138 | \$9,142 | \$4,500 | | \$7,500 | |
| 7257 Oil and Grease | \$1,956 | \$1,933 | \$1,370 | \$2,000 | | \$2,000 | |
| 7258 Paint and Coatings | \$0 | \$1,173 | \$62 | \$0 | | \$500 | |
| 7259 Recycled Water System | \$0 | \$0 | \$423 | \$250 | | \$500 | |
| | Total | \$148,047 | \$133,159 | \$149,646 | \$137,750 | Total | \$172,000 |
| | | FY 17/18 | FY 18/19 | FY 19/20 | Forecast Costs (20/21) | | Proposed 21/22 Value |
| 7241 Headworks and Primary Treatment | \$176 | \$1,981 | \$1,953 | \$2,500 | | \$2,000 | |
| 7242 Aeration, Secondary Clarifiers, and RAS | \$7,322 | \$4,034 | \$1,716 | \$5,000 | | \$5,000 | |
| 7243 Anaerobic Digesters and Sludge Processing | \$14,324 | \$3,895 | \$25,875 | \$11,000 | | \$11,000 | |
| 7244 Thickener and WAS | \$6,497 | \$6,641 | \$7,336 | \$5,000 | | \$6,000 | |
| 7245 Effluent PS, Aeration, and Plant Sewer | \$2,294 | \$27 | \$2,659 | \$500 | | \$2,500 | |
| 7246 Potable Water and Pneumatic System | \$1,223 | \$728 | \$240 | \$1,000 | | \$1,000 | |
| 7247 Chemical Feed System | \$1,930 | \$1,342 | \$1,805 | \$2,000 | | \$2,000 | |
| 7248 Analyzers and Monitoring | \$12,374 | \$17,749 | \$15,971 | \$11,000 | | \$9,000 | |
| 7249 Misc Plant | \$3,130 | \$3,359 | \$3,055 | \$3,500 | | \$3,500 | |
| 7250 Plant Generator | \$2,472 | \$3,487 | \$3,206 | \$3,500 | | \$3,500 | |
| 7251 Influent Pump Station | \$5,983 | \$10,136 | \$5,252 | \$6,000 | | \$6,000 | |
| 7252 Collection System | \$83,510 | \$64,628 | \$66,696 | \$75,000 | | \$85,000 | |
| 7253 SCADA, Operations, and Shop | \$2,870 | \$5,526 | \$2,797 | \$4,000 | | \$4,000 | |
| 7254 Security System | \$376 | \$383 | \$0 | \$500 | | \$500 | |
| 7255 Chlorine Contact Tank | \$0 | \$0 | \$90 | \$500 | | \$500 | |
| 7256 Plant Grounds | \$1,610 | \$6,138 | \$9,142 | \$4,500 | | \$5,000 | |
| 7257 Oil and Grease | \$1,956 | \$1,933 | \$1,370 | \$2,000 | | \$2,000 | |
| 7258 Paint and Coatings | \$0 | \$1,173 | \$62 | \$0 | | \$500 | |
| 7259 Recycled Water System | \$0 | \$0 | \$423 | \$250 | | \$500 | |
| Each item above represents the individual account line item | \$148,047 | \$133,159 | \$149,646 | \$137,750 | Subtotal | \$149,500 | |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Testing

COST CODE

7261

| FY 2020-2021 Applicable Data | | |
|---|----------|-----------------|
| Compliance Testing (forecast) | | \$25,007 |
| | Total | \$25,007 |
| Data for budget preparation | | |
| Copper, monthly (\$10 ea.) | | \$120 |
| Monthly test for Total Ammonia, (\$28.00 ea.) | | \$336 |
| Enterococcus 3 per week @ \$35) | | \$1,260 |
| TSS (1x per week x 3 samples @ \$20) | | \$3,120 |
| CBOD (1x per week x 3 samples @ \$35) | | \$5,460 |
| Metals (metals plus nitrogen) (1x per year @ \$247.50) | | \$248 |
| Oil and Grease (1 per quarter @ \$73.80) | | \$295 |
| Mercury (Monthly @ \$85 plus blank) | | \$2,040 |
| Effluent Cyanide (Monthly @ \$69) | | \$828 |
| PCBs, Dioxins, VOCs, etc are done once per 5 years, done January 2018 (\$5,000) | | |
| Misc Testing | | \$6,500 |
| Nitrogen and Phosphorus testing requirements | | \$2,000 |
| | Subtotal | \$22,207 |
| Proposed Line Item for 2021 - 2022 Budget | | \$22,207 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Bioassay

COST CODE

7262

| FY 2020-2021 Applicable Data | | |
|--|----------|-----------------|
| Bioassay Lab (forecast) | \$49,827 | |
| Total | \$49,827 | |
| Data for budget preparation | | |
| Acute Toxicity Monthly Cost (\$1952) | \$23,424 | |
| Annual cost for ELAP inspection of Fish Lab | \$2,000 | |
| Fish Lab Supplies | \$1,000 | |
| One Retest | \$1,952 | |
| Chronic Testing (twice per year at \$2500) | \$5,000 | |
| Retest once for chronic | \$2,500 | |
| Subtotal | \$35,876 | |
| Proposed Line Item for 2021 - 2022 Budget | | \$35,876 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Laboratory Supplies

COST CODE

7263

| FY 2020-2021 Applicable Data | |
|-------------------------------------|----------|
| 7263 Lab Supplies (forecast) | \$10,744 |
| Data for budget preparation | |
| 7263 Lab Supplies | \$12,000 |
| | |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Equipment Lease/Rental

COST CODE

7270

| FY 2020-2021 Applicable Data | | |
|--|--|----------------|
| Equipment Lease and Rental (forecast) | | \$1,787 |
| Total | | \$1,787 |
| Data for budget preparation | | |
| 150 per month for copier | | \$1,800 |
| Subtotal | | \$1,800 |
| Proposed Line Item for 2021 - 2022 Budget | | \$1,800 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Vehicle O&M

COST CODE

7280

| | | |
|--|--|----------------|
| FY 2020-2021 Applicable Data | | |
| Vehicle O&M (forecast) | | \$7,478 |
| Total | | \$7,478 |
| Data for budget preparation | | |
| Keep Vehicle O&M at | | \$7,500 |
| Subtotal | | \$7,500 |
| Proposed Line Item for 2021 - 2022 Budget | | \$7,500 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Small Tools / Consumable Tools

COST CODE

7290

| | | |
|--|--|----------------|
| FY 2020-2021 Applicable Data | | |
| Small Tools (forecast) | | \$2,500 |
| Total | | \$2,500 |
| Data for budget preparation | | |
| Small tools at \$2,500 | | \$2,500 |
| Subtotal | | \$2,500 |
| Proposed Line Item for 2021 - 2022 Budget | | \$2,500 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Permits, Licenses, and Fees

COST CODE

7300

| FY 2020-2021 Applicable Data | |
|---|-----------------|
| 7301 Permits and Taxes (forecast) | \$49,539 |
| 7302 Licenses and Certificates (forecast) | \$2,000 |
| 7303 Memberships to Trade Organizations (forecast) | \$13,200 |
| Data for budget preparation | |
| 7301 Permits and Taxes (derived from actual invoices) increase at 5% | \$52,016 |
| 7302 Licenses and Certificates | \$3,000 |
| 7303 Memberships to Trade Organizations | \$13,200 |
| <i>CASA \$4300, CSDA \$6400, Misc for employees, \$2,500</i> | |
| Each item above represents the individual account line item | |
| | |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Legal Counsel

COST CODE

7310

| FY 2020-2021 Applicable Data | | |
|---|----------|-----------------|
| Legal Counsel (forecast) | | \$50,677 |
| | Total | \$50,677 |
| Data for budget preparation | | |
| Unusual year, perhaps split the difference between the norm of \$31k and forecast | | \$40,000 |
| | Subtotal | \$40,000 |
| Proposed Line Item for 2021 - 2022 Budget | | \$40,000 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Professional Services

COST CODE

7330

| FY 2020-2021 Applicable Data | | |
|---|--|------------------|
| Professional Services (forecast) | | \$157,001 |
| Total | | \$157,001 |
| Data for budget preparation | | |
| Regulatory Reporting Laboratory Assistance - Annual service | | \$10,000 |
| Audit | | \$17,500 |
| Misc Professional Assistance (Nutrients reporting, misc) | | \$20,000 |
| Website Updates | | \$5,000 |
| Code Development | | \$25,000 |
| Safety Program OSHA Compliance (12 hrs per moth, \$1800) | | \$21,600 |
| Chronic Species Selection as part of 2022 NPDES Permit renewal - Lab | | \$25,000 |
| Chronic Species Selection as part of 2022 NPDES Permit renewal - Consultant | | \$16,000 |
| 2022 NPDES Permit Renewal assistance | | \$35,000 |
| Subtotal | | \$175,100 |
| Proposed Line Item for 2021 - 2022 Budget | | \$175,100 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Training, Education and Conferences

COST CODE

7345

| FY 2020-2021 Applicable Data | | |
|--|-----------------|-----------------|
| Training, Education, Conferences (forecast) | \$24,500 | |
| Total | \$24,500 | |
| Data for budget preparation | | |
| Staff to attend CWEA conference | \$2,500 | |
| Multi-Agency Operator Training Program | \$3,000 | |
| Misc Education and Training | \$4,000 | |
| CASA, CSDA Conferences | \$10,000 | |
| Subtotal | \$19,500 | |
| Proposed Line Item for 2021 - 2022 Budget | | \$19,500 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Janitorial Supplies and Services

COST CODE

7400

| | | |
|---|--|---------|
| FY 2020-2021 Applicable Data | | |
| Forecast Costs | | |
| 7401 Laundry | | \$4,000 |
| 7402 Pest Control | | \$350 |
| 7403 Janitorial Supplies | | \$2,899 |
| All Items Forecast | | |
| Data for budget preparation | | |
| Proposed Line Item for 2021 - 2022 Budget | | |
| 7401 Laundry | | \$4,000 |
| 7402 Pest Control | | \$350 |
| 7403 Janitorial Supplies | | \$3,000 |
| Each item above represents the individual account line item | | |
| | | |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Office Supplies/Postage

COST CODE

7410

| FY 2020-2021 Applicable Data | Forecast Costs | |
|--|----------------|--|
| 7411 - Office Supplies | \$13,500 | |
| 7413 - Postage/Mailing | \$1,400 | |
| 7414 - Lunches, business lunches | \$1,200 | |
| 7415 - Water, CD Data, Misc Expense | \$1,800 | |
| 7416 - Kitchen | \$1,000 | |
| 7417 - County Fees (Tax Roll) | \$4,000 | |
| 7418 - Bridge Toll | \$100 | |
| 7419 - Employee Recognition | \$3,000 | |
| Data for budget preparation | | |
| Proposed Line Item for 2021 - 2022 Budget | | |
| 7411 - Office Supplies | \$8,500 | |
| 7413 - Postage/Mailing | \$1,400 | |
| 7414 - Lunches, business lunches | \$1,200 | |
| 7415 - Water, CD Data, Misc Expense | \$1,800 | |
| 7416 - Kitchen | \$1,000 | |
| 7417 - County Fees (Tax Roll - \$250 per levy code, \$0.76 per parcel) | \$4,000 | |
| 7418 - Bridge Toll | \$100 | |
| 7419 - Employee Recognition | \$4,000 | |
| Each item above represents the individual account line item | | |
| | | |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Pollution Prevention Program

COST CODE

7420

| FY 2020-2021 Applicable Data | | |
|--|-----------------|-----------------|
| Pollution Prevention Program (Annualized Costs) | \$9,741 | |
| Total | \$9,741 | |
| Data for budget preparation | | |
| Recycling batteries, thermometers, etc | \$2,000 | |
| Thermometer purchase (sufficient stock on hand) | \$0 | |
| Newsletter - printing mailing | \$4,000 | |
| Small mailers - printing mailing | \$4,500 | |
| Rodeo Creek Cleanup & Chili Cook-off | \$1,000 | |
| BAPPG Membership | \$3,000 | |
| Subtotal | \$14,500 | |
| Proposed Line Item for 2021 - 2022 Budget | | \$14,500 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Plant Insurance

COST CODE

7501

| FY 2020-2021 Applicable Data | | |
|--|--|-----------------|
| Annualized | | \$80,869 |
| Total | | \$80,869 |
| Data for budget preparation | | |
| Primary Insurance, including autos for Calendar Year 2021 | | \$71,920 |
| Public Entity Property Insurance for Fiscal Year 2020-2021 | | \$20,669 |
| Crime Policy constant for Fiscal Year 2020-2021 | | \$2,205 |
| Mobile Equipment for Fiscal Year 2020-2021 | | \$1,558 |
| Hard to predict cost adjustments - will be conservative and add 3% | | \$2,891 |
| Subtotal | | \$99,242 |
| Proposed Line Item for 2021 - 2022 Budget | | \$99,242 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Workers Compensation Insurance

COST CODE

7502

| FY 2020-2021 Applicable Data | | |
|--|--|-----------------|
| Workers Compensation Insurance (forecast) | | \$30,848 |
| Total | | \$30,848 |
| Data for budget preparation | | |
| New Premium estimate with SDRMA | | \$39,000 |
| Subtotal | | \$39,000 |
| Proposed Line Item for 2021 - 2022 Budget | | \$39,000 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Safety Equipment

COST CODE

7600

| FY 2020-2021 Applicable Data | | |
|---|----------|-----------------|
| Safety Equipment (forecast) | | \$19,251 |
| | Total | \$19,251 |
| Data for budget preparation | | |
| Routine materials and items from previous years | | \$5,000 |
| Non routine materials - in response to COVID | | \$5,000 |
| Need to upgrade RSD safety program to be OSHA compliant | | \$15,000 |
| | Subtotal | \$25,000 |
| Proposed Line Item for 2021 - 2022 Budget | | \$25,000 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Regulatory Payments

COST CODE

7650

| FY 2020-2021 Applicable Data | | |
|--|--|----------------|
| Regulatory Payments this FY | | \$12,000 |
| Total | | \$12,000 |
| Data for budget preparation | | |
| two anticipated violations | | |
| Total coliform | | \$3,000 |
| Chronic Toxicity | | \$3,000 |
| Subtotal | | \$6,000 |
| Proposed Line Item for 2021 - 2022 Budget | | \$6,000 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Grant Program

COST CODE

7652

| FY 2020-2021 Applicable Data | | |
|--|----------|------------------|
| Forecast Costs for 2019 - 2020 | | \$30,000 |
| | Total | \$30,000 |
| Increase/Decrease over previous year & Reason for Difference | | Proposed Changes |
| Keep grant program at \$30,000 will adjust as needed | | \$30,000 |
| | Subtotal | \$30,000 |
| Proposed Line Item for 2021 - 2022 Budget | | \$30,000 |

FY 2021 - 2022 Budget

LINE ITEM DESCRIPTION - Misc Credit Card Fees

COST CODE

7701

| | | |
|---|--|-------------------------|
| FY 2020-2021 Applicable Data | | |
| Forecast Costs for 2019 - 2020 | | \$100 |
| Total | | \$100 |
| Increase/Decrease over previous year & Reason for Difference | | Proposed Changes |
| Was not utilized or tracked in past, new account (auditors) | | \$100 |
| Subtotal | | \$100 |
| Proposed Line Item for 2021 - 2022 Budget | | \$100 |