RODEO SANITARY DISTRICT
AGENDA
For
REGULAR STANDING COMMITTEE MEETING
September 2021

Budget Committee

A Regular Standing Committee Meeting of the Governing Board Budget Committee will be held at **11:00 a.m.** on the **11th day of October 2021**. The location of the meeting is

RODEO SANITARY DISTRICT 800 SAN PABLO AVE., Rodeo, California 94572.

Directors will attend the meeting pursuant to and as permitted by Executive Order N-29-20. Consistent with Executive Order N-29-20, the Contra Costa County Health Officer shelter in place order issued on March 31, 2020, members of the public may observe and comment upon the open session portions of the meeting electronically by using the following link:

https://us02web.zoom.us/j/82647977126?pwd=T1Ura3dQTElJak5lMzZkY3I2S1NVQT09
Meeting ID: 826 4797 7126
Password: 497512
One tap mobile
+1-669-900-6833 or 877-853-5247 (Toll Free),

In addition to providing comments "in real time" as discussed above, members of the public are welcome to submit comments via U.S. mail (to 800 San Pablo Ave, Rodeo Ca, 94572) or by e-mail by sending them to bealls@rodeosan.org. All comments so submitted that are received prior to 12:00 p.m. on the day of which the meeting is held will be read out loud during the discussion of the respective item(s) identified in the e-mail; comments without such identification shall be read during the public comments portion of the meeting.

The Rodeo Sanitary District's procedures for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act are as follows:

AMERICANS WITH DISABILITIES ACT

For teleconference and online meetings, the District currently utilizes Zoom, an external hosting platform that allows for visual and audio participation by Board members, staff, and members of the public. For meetings that are held by teleconference or online methods, the District will post the web address link and/or the telephone conference number and access code in accordance with the applicable agenda posting procedures, so the public can access these meetings by virtual means. Similar to in person meetings, Board meetings held via teleconference and online are or can also be made accessible to people with disabilities.

Zoom offers accessibility features, including keyboard accessibility and screen reader support. Members of the public may review Zoom's accessibility policy at https://zoom.us/accessibility, and register individual disability requirements via email to access@zoom.us, in addition to making any requests for reasonable accommodations directly to the District.

Most other online meeting platforms also have the capability of allowing members of the public to call in to listen to the entire portion of the meeting that is accessible to the public, as well as speak on particular agenda items as well as during the public comments portion of the meeting, without requiring the use of a computer or Internet service. To the extent possible, the District will utilize an external hosting platform with various accessibility features that follows World Wide Web Consortium (W3C) Web Content Accessibility and Section 508 of the United States Access Board standards and guidelines.

Requests for Reasonable Accommodations

Upon request made sufficiently in advance, the District will provide special assistance for participation in this meeting, which may include closed captioning, automatic transcripts, relay service, sign language interpreters, or other alternative methods. Please submit requests for a disability-related modification or an accommodation in order to participate in the public meeting at least two working days in advance of the meeting by contacting the District at (510) 799-2970.

The Agenda items to come before the Board, and brief description of each item, are as follows:

1. **CALL MEETING TO ORDER**

2. **PUBLIC COMMENTS**

3. **AGENDA**

   A. Review expenditures September 2021.
   Staff Recommendation: Receive the Report

   B. Review September 2021 Financial Statements.
   Staff Recommendation: Receive the Report

4. **REPORTS AND ANNOUNCEMENTS**

5 **SUGGESTIONS FOR FUTURE AGENDA ITEMS**

6. **ADJOURNMENT**

Item 3-A - Expenditures For September 2021

Please find attached the Expenditures for September 2021.

Rodeo Sanitary District
GEN Fund 341400-0830
As of September 30, 2021

		Date	Num	Name	Memo	Credit
	1010 · Daily Operating Cash					
1		09/07/2021	127733	Andrew W Alva	Pay Period 08/23/2021-09/05/2021	2,581.94
2		09/07/2021	127734	Dean W Twigg	Pay Period 08/23/2021-09/05/2021	1,807.30
3		09/07/2021	127735	James P Petalio	Pay Period 08/23/2021-09/05/2021	3,156.95
4		09/07/2021	127736	Jeffrey W Tollefson	Pay Period 08/23/2021-09/05/2021	1,345.16
5		09/07/2021	127737	Nancy R Lefebvre	Pay Period 08/23/2021-09/05/2021	2,532.94
6		09/07/2021	127738	Steven S Beall	Pay Period 08/23/2021-09/05/2021	5,681.83
7		09/07/2021	127739	Timothy P Gregor	Pay Period 08/23/2021-09/05/2021	2,374.43
8		09/07/2021	127740	Contra Costa County Treasury	499-0305-7, 94-6034753 Payroll Liabilities thru 09/07/2021	8,593.64
9		09/07/2021	127741	Stationary Engineers Local 39	August 2021 Employee Union Dues	404.40
10		09/07/2021	127742	Aramark	09/03/21 Inv. #517000076148	100.47
11		09/07/2021	127743	AT&T.	Internet Service 08/25/21-09/24/21	45.66
12		09/07/2021	127744	Bay Area News Group-East Bay	Public Hearing Notice-Solid Waste& Delin. SS-07/26/21 & 08/02/21	277.20
13		09/07/2021	127745	Bold, Polisner, Maddow, Nelson & Judson	Legal Counsel July 2021	576.00
14		09/07/2021	127746	Department of Toxic Substances Control	VQ #202189393-FEIN #946034753	7.50
15		09/07/2021	127747	Du-All Safety, LLC	Inv. #22814 Consultation August 2021-Prof. Safety	1,275.00
16		09/07/2021	127748	East Bay Muni Utility District	BACWA Membership F/Y 21-22	4,134.50
17		09/07/2021	127749	Fastenal Company	Adhesive tape-N-95 Masks	175.96
18		09/07/2021	127750	Harrington Plastics	Inv. #006M6976-Analyzers sample pump valves	91.66
19		09/07/2021	127751	Muir Orthopaedic Specialists	Account #80743 Date of Service 07/09/21	7.55
20		09/07/2021	127752	Operational Technical Services	Invoices #1581Temp Operator 08/16/21-08/22/21 32 hrs @ $90.50 Sheila West	2,896.00
21		09/07/2021	127753	Polydyne, Inc	Invoice #1570385-Polymer for thickener	1,286.57
22		09/07/2021	127754	Rodeo True Value Hardware	Misc Hardware Acct #430	397.16
23		09/07/2021	127755	SDRMA	Invoice #36188-Medical Insurance September 2021	8,356.39
24		09/07/2021	127756	Smile Business Products	Copier Service Plan 08/12/121-08/19/21-Last month-Contract cancelled	46.69
25		09/07/2021	127757	Univar	Invoice #49391629-Hypochorite	1,614.30
26		09/07/2021	127758	UPS-United Parcel Service	12Y86Y	28.85
27		09/07/2021	127759	Verizon Wireless	Cellular Service 07/26/21-08/25/21	307.91
28		09/07/2021	127760	L. R. Paulsell Consulting	Invoices 21-52 thru 21-54-Point Repair Seacliff-Secondary clarifier confined space-m	6,150.00
29		09/07/2021	127761	LogMeIn Communications, Inc.	Inv. #7100613898 September 2021 Telephone Service	279.52
30		09/07/2021	127762	Lone Tree Trucking	Invoice 008/2021 Haul Biosolids	2,064.00
31		09/07/2021	127763	Matthew Alan Kane	Inv. #1205 -Yearly Web hosting & Maint. Public Records page added-updated org. chart	2,420.00
32		09/07/2021	127764	McCampbell Analytical, Inc.	Invoice #2108065-Acute Testing	1,952.00
33		09/07/2021	127765	Minuteman Press - Lafayette	Badge for Jeffrey Tollefson	58.14
34		09/07/2021	127766	State Water Resources Control Board	SY2 Contract #D1501006-Project #8004-120	278,491.16
35		09/07/2021	127767	Umpqua Bank	Acct. # 2505-Statement Charges August 2021	6,744.27
36		09/07/2021	127768	Jerry Lancaster	Grant Program: 805 1st St. Rodeo	1,500.00
37		09/07/2021	127769	PG&E	Rodeo Sanitary Dis. 800 San Pablo Ave, Rodeo	24,462.00
38		09/21/2021	127770	Andrew W Alva	Pay Period 09/06/2021-09/19/2021	2,972.86
39		09/21/2021	127771	Angela M Noble	Reg 09/14/21	120.89
40		09/21/2021	127772	Connie D Batchelder	Reg (09/14), Budget (09/13), CSDA Conf (08/31 & 09/01)	573.51
41		09/21/2021	127773	Dean W Twigg	Pay Period 09/06/2021-09/19/2021	2,069.75
42		09/21/2021	127774	James P Petalio	Pay Period 09/06/2021-09/19/2021	2,528.04
43		09/21/2021	127775	Janet E Callaghan	Reg (09/14), CSDA Conf (08/31 & 09/01)	459.84
44		09/21/2021	127776	Jeffrey W Tollefson	Pay Period 09/06/2021-09/19/2021	1,448.62
45		09/21/2021	127777	Maureen Brennan	Reg (09/14), Budget (09/13), CSDA Conf (08/31 & 09/01)	549.27
46		09/21/2021	127778	Nancy R Lefebvre	Pay Period 09/06/2021-09/19/2021	2,532.93
47		09/21/2021	127779	Richard B Frakes	Reg 09/14/21	170.88
48		09/21/2021	127780	Steven S Beall	Pay Period 09/06/2021-09/19/2021	5,769.99

Rodeo Sanitary District
GEN Fund 341400-0830
As of September 30, 2021

		Date	Num	Name	Memo	Credit
49		09/21/2021	127781	Timothy P Gregor	Pay Period 09/06/2021-09/19/2021	3,210.32
50		09/21/2021	127782	Contra Costa County Treasury	499-0305-7, 94-6034753 Payroll Liabilities thru 09/21/2021	9,622.67
51		09/21/2021	127783	Aramark	09/10/21 & 9/17/21 Invoices	179.26
52		09/21/2021	127784	Bay Alarm Company	4658524-Alarm Monitoring 10/01/21-01/01/22	322.83
53		09/21/2021	127785	Bay Area Air Quality Management District	Inv. #4KU68 Permit to Operate Fee & Toxic fees 11/01/21-11/01/22-Plant	14,559.00
54		09/21/2021	127786	Carollo Engineers	Inv #FB14311-District Newsletter Preparation Assistance	978.00
55		09/21/2021	127787	CCCERA	Actuarial valuation services & GASB68	100.00
56		09/21/2021	127788	COGZ Systems LLC	Cogz Systems Maint. Software yearly updates & Support Plan.11/7/21-11/06/22	498.00
57		09/21/2021	127789	EBMUD	Water Usage #50700800001 -06/30/21-08/30/21	574.20
58		09/21/2021	127790	Equipco	Inv. #S72782-Silicone Tubing	16.68
59		09/21/2021	127791	Judith D Baker, CPA	Bank Rec's May-June-July 2021	286.00
60		09/21/2021	127792	L. R. Paulsell Consulting	Bar Screen-Point Repairs-Monthly Maint.	6,490.00
61		09/21/2021	127793	Larry Walker Associates	#00521.06-8-Assist. with WPCF NPDES Permit Implementation-August 2021	488.25
62		09/21/2021	127794	McCampbell Analytical, Inc.	Compliance & Acute Testing	5,219.00
63		09/21/2021	127795	Personalized Communications	Monthly Service Charge - Messages P7001-092021 October 2021	120.61
64		09/21/2021	127796	PG&E	Utilities 08/13/21-09/13//21	18,205.21
65		09/21/2021	127797	SDRMA	Invoice #36295-Dental, Vision, Life Insurance October 2021	769.92
66		09/21/2021	127798	Telstar Instruments	Invoice 109263-Troubleshoot Air Compressor	1,048.84
67		09/21/2021	127799	Univar	Bisulfite-Hypochorite	5,889.77
68		09/21/2021	127800	WEF Membership	Member Renewal Alva #01784201	332.00
69		09/21/2021	127801	Winzer Corporation	Inv. #6968739-Shop supplies	136.87
70		09/21/2021	127802	Connie D Batchelder	Ex. Reim: CSDA Conf. Monterey mileage	146.72
71		09/21/2021	127803	Janet E Callaghan	Ex. Reim: CSDA Conference Monterey mileage/meal	234.07
72		09/21/2021	127804	Nancy R Lefebvre	Ex. Reimbursement-Notary Exam & application proc. fee 07/29/21	40.00
73		09/21/2021	127805	Raymond & Margaret Rodreguez	Grant Program: 807 Elm Dr	1,500.00
74		09/21/2021	127806	Brandon Nguyen	Grant Program: 1126 3rd St. Rodeo	1,500.00
	Total 1010 · Daily Operating Cash					465,889.85
						465,889.85

Item 3-B-Financial Statements for September 2021

Please find attached the September 2021 financial statements. Below are descriptions of the accounts over budget for September 2021:

7150-Director's Fees and Costs: CSDA Annual Conference attendance, three Directors.
7252-Maintenance Supplies-Collection System: Monthly sewer maintenance & annual sewer sys. Inspection.
7262-Laboratory Supplies & Services-Bioassay Testing: Acute Testing.
7301-Permits: Annual permit to operate Bay Area Air Quality Management.
7330-Professional Services: SGIP Grant application deposit to PG&E
7420-Pollution Prevention: Pipeline Newsletter printing & postage.
7652-Grant Program: Three grants issued.

Rodeo Sanitary District
Budget vs. Actual
September 2021

	September 2021 Expenditures	September 2021 Budget	Comparison To Budget	% of Budget
Expense				
6100 · Salaries in Plant				
6110 · Straight time				
6110.10 · District Management	14,986.08			100.0%
6110.11 · Operations	13,688.20			100.0%
6110.12 · Plant Maintenance	6,262.79			100.0%
6110.13 · Laboratory	6,334.49			100.0%
6110.14 · Collection System	264.22			100.0%
6110.15 · Main Pump Station	552.46			100.0%
6110.16 · Tormey Pump Station	300.25			100.0%
6110.17 · Pollution Prevention Program	837.44			100.0%
6110.18 · Sewer Lateral Program	992.02			100.0%
6110.19 · Sewer Inspections	96.08			100.0%
6110.24 · Audit	0.00			0.0%
6110.25 · Office/Computer Support	0.00			0.0%
6110.26 · Pump Stations	0.00			0.0%
6110.27 · Influent P.S. Rehab	0.00			0.0%
6110.28 · Public Outreach	0.00			0.0%
6110.30 · Seminar/Workshop	0.00			0.0%
6110.31 · License/Certification Prep	0.00			0.0%
6110.32 · Special Class	0.00			0.0%
6110.33 · Conference	0.00			0.0%
6110.34 · Training	204.17			100.0%
6110.40 · Holiday	2,621.12			100.0%
6110.41 · Floating Holiday	832.56			100.0%
6110.42 · Vacation	3,631.68			100.0%
6110.43 · Sick Leave	0.00			0.0%
6110.44 · Other Absents	0.00			0.0%
6110.45 · Paid Admin. Leave	0.00			0.0%
6110.46 · Administrative Duties	3,858.66			100.0%
6110.48 · Directors Payroll	2,223.00	0.00	2,223.00	100.0%
6110.49 · Master Plan Projects	0.00			0.0%
6110.50 · Vacation Payout	0.00			0.0%
6110.51 · SY3C	0.00			0.0%
6110.52 · Medical Administration	25.22			100.0%
6100.53 · National Paid Leave EE	0.00			0.0%
6110.54 · National Paid Leave Family	0.00			0.0%
6110.55 · Bereavement	0.00			0.0%
6110 · Straight time - Other	0.00	71,022.00	(71,022.00)	0.0%
Total 6110 · Straight time	57,710.44	71,022.00	(13,311.56)	81.26%
6120 · Overtime	2,474.84	2,596.67	(121.83)	95.31%
6130 · Medical- Cash In Lieu	369.24	400.00	(30.76)	92.31%
6140 · On-Call Pay	2,000.00	2,166.67	(166.67)	92.31%
Total 6100 · Salaries in Plant	62,554.52	76,185.34	(13,630.82)	82.11%
6500 · Payroll Expenses	4,057.20	5,371.09	(1,313.89)	75.54%
6600 · Benefits-B129CCC Retirement	11,252.41	11,250.00	2.41	100.02%
6601 · Pension Expense-GASB 68	0.00	0.00	0.00	0.0%
6710 · Benefits-Medical Insurance	7,597.44	10,601.25	(3,003.81)	71.67%
6720 · Benefits-Dental-Life-Vision Ins	740.14	1,045.08	(304.94)	70.82%
7150 · Director's Fees and Costs				
7151 · Directors Reimbursed Expenses	380.79	0.00	380.79	100.0%
7150 · Director's Fees and Costs - Other	1,862.13	1,375.00	487.13	135.43%
Total 7150 · Director's Fees and Costs	2,242.92	1,375.00	867.92	163.12%
7210 · Solids Disposal	0.00	1,795.00	(1,795.00)	0.0%

Rodeo Sanitary District
Budget vs. Actual
September 2021

	September 2021 Expenditures	September 2021 Budget	Comparison To Budget	% of Budget
7220 · Utilities				
7221 · Electric Charges	0.00	11,324.59	(11,324.59)	0.0%
7223 · Water	574.20	2,290.92	(1,716.72)	25.06%
7224 · Communication (phone/Internet)	1,045.75	1,808.34	(762.59)	57.83%
7225 · Gas Charges	0.00	1,434.84	(1,434.84)	0.0%
Total 7220 · Utilities	1,619.95	16,858.69	(15,238.74)	9.61%
7230 · Chemicals				
7231 · Sodium Hypochlorite	3,300.65	3,941.67	(641.02)	83.74%
7232 · Sodium Bisulphite	0.00	3,169.09	(3,169.09)	0.0%
7233 · Thickener Polymer	0.00	661.59	(661.59)	0.0%
7234 · Centrifuge Polymer	0.00	661.42	(661.42)	0.0%
Total 7230 · Chemicals	3,300.65	8,433.77	(5,133.12)	39.14%
7240 · Maintenance Supplies				
7241 · Headworks and Primary Treatment	0.00	166.67	(166.67)	0.0%
7242 · Aeration-2nd Clarifiers and RAS	162.55	416.67	(254.12)	39.01%
7243 · Anaerobic Digest/Sludge Process	0.00	916.67	(916.67)	0.0%
7244 · Thickener and WAS	0.00	500.00	(500.00)	0.0%
7245 · Effluent PS/Areation/Sewer	0.00	208.34	(208.34)	0.0%
7246 · Potable Water/Pneu Sys/Water	0.00	83.34	(83.34)	0.0%
7247 · Chemical Feed System	0.00	166.67	(166.67)	0.0%
7248 · Analyzers and Monitoring	263.66	750.00	(486.34)	35.16%
7249 · Miscellaneous Plant	24.01	291.67	(267.66)	8.23%
7250 · Generator	0.00	291.67	(291.67)	0.0%
7251 · Influent Pump Stn	0.00	500.00	(500.00)	0.0%
7252 · Collection System	14,182.60	7,083.34	7,099.26	200.23%
7253 · SCADA/Operations/Shop	105.49	333.34	(227.85)	31.65%
7254 · Security System	0.00	41.67	(41.67)	0.0%
7255 · Chlorine Contact Tank	0.00	41.67	(41.67)	0.0%
7256 · Plant Grounds	0.00	416.67	(416.67)	0.0%
7257 · Oil and Grease	0.00	166.67	(166.67)	0.0%
7258 · Paint and Coatings	0.00	41.67	(41.67)	0.0%
7259 · Recycled Water System	0.00	41.67	(41.67)	0.0%
7240 · Maintenance Supplies - Other	0.00	0.00	0.00	0.0%
Total 7240 · Maintenance Supplies	14,738.31	12,458.40	2,279.91	118.3%
7260 · Laboratory Supplies & Services				
7261 · Compliance Testing	0.00	1,850.59	(1,850.59)	0.0%
7262 · Bioassay Testing	4,557.00	2,989.67	1,567.33	152.43%
7263 · Lab Supplies	1,029.39	1,000.00	29.39	102.94%
Total 7260 · Laboratory Supplies & Services	5,586.39	5,840.26	(253.87)	95.65%
7270 · Equipment Lease/Rental	0.00	150.00	(150.00)	0.0%
7280 · Vehicle O&M	99.63	625.00	(525.37)	15.94%
7290 · Small Tools	136.87	208.33	(71.46)	65.7%
7300 · Permits, Licenses & Fees				
7301 · Permits	14,559.00	4,334.67	10,224.33	335.87%
7302 · Licenses and Certificates	249.29	250.00	(0.71)	99.72%
7303 · Memberships-Trade Organizations	524.00	1,100.00	(576.00)	47.64%
Total 7300 · Permits, Licenses & Fees	15,332.29	5,684.67	9,647.62	269.71%
7310 · Legal Counsel	0.00	3,333.33	(3,333.33)	0.0%
7330 · Professional Services	38,789.20	14,591.67	24,197.53	265.83%
7345 · Training, Education, Conference	200.00	1,625.00	(1,425.00)	12.31%
7400 · Janitorial Services				
7401 · Laundry	223.72	333.33	(109.61)	67.12%
7402 · Pest Control	20.04	29.17	(9.13)	68.7%
7403 · Janitorial Supplies	253.60	250.00	3.60	101.44%

Rodeo Sanitary District
Budget vs. Actual
September 2021

	September 2021 Expenditures	September 2021 Budget	Comparison To Budget	% of Budget
Total 7400 · Janitorial Services	497.36	612.50	(115.14)	81.2%
7410 · Office, Kitchen, Postage, etc.				
7411 · Office Supplies	150.81	708.33	(557.52)	21.29%
7413 · Postage/Mailing	124.16	116.67	7.49	106.42%
7414 · Lunches, OT Meals, Mileage	0.00	100.00	(100.00)	0.0%
7415 · Water,CD Data, Misc	0.00	150.00	(150.00)	0.0%
7416 · Kitchen	99.65	83.33	16.32	119.59%
7417 · County Fees	0.00	333.33	(333.33)	0.0%
7418 · Bridge Toll	0.00	0.00	0.00	0.0%
7419 · Employee Recognition	134.08	333.33	(199.25)	40.22%
Total 7410 · Office, Kitchen, Postage, etc.	508.70	1,824.99	(1,316.29)	27.87%
7412 · Health & Wellness	0.00	0.00	0.00	0.0%
7420 · Pollution Prevention	4,153.43	1,208.33	2,945.10	343.73%
7430 · Bank Service Charge	0.00	0.00	0.00	0.0%
7500 · Non-Employee Insurance				
7501 · Plant	8,294.44	8,270.17	24.27	100.29%
Total 7500 · Non-Employee Insurance	8,294.44	8,270.17	24.27	100.29%
7502 · Worker's Compensation	3,264.96	3,250.00	14.96	100.46%
7600 · Safety Clothing & Equipment	201.55	2,083.33	(1,881.78)	9.67%
7650 · Regulatory Payment	0.00	500.00	(500.00)	0.0%
7652 · Grant Program	4,500.00	2,500.00	2,000.00	180.0%
7700 · Interest Expense-Loans	19,209.38	0.00	19,209.38	100.0%
7701 · Bank and Credit Card Fees	0.00	0.00	0.00	0.0%
7800 · Depreciation Expense	0.00	0.00	0.00	0.0%
7900 · Miscellaneous	0.00	0.00	0.00	0.0%
Total Expense	208,877.74	197,681.20	11,196.54	105.66%

Rodeo Sanitary District
Budget Performace
Actual to Budget Detail 12 Months Ended June 2021

	Actual July 2021-Sept. 2021	July 2021-Sept. 2021 Budget	Compare To Budget	% of Budget	Annual Budget
Income					
4100 · Sewer Service Fees					
4101 · Sewer Service Fees-Residential	0.00	0.00	0.00	0.0%	3,292,127.00
4103 · Sewer Service Fees-Commercial	(4,674.59)	0.00	(4,674.59)	100.0%	80,000.00
Total 4100 · Sewer Service Fees	(4,674.59)	0.00	(4,674.59)	100.0%	3,372,127.00
4200 · New Housing Connection Fees	5,000.00	8,750.01	(3,750.01)	57.14%	35,000.00
4300 · Plan Check Fees	40.00	125.01	(85.01)	32.0%	500.00
4500 · Franchise Fees	0.00	20,000.01	(20,000.01)	0.0%	80,000.00
4700 · Ad Valorem Tax	471,266.40	0.00	471,266.40	100.0%	414,460.00
4800 · Solid Waste Levy AB	0.00	0.00	0.00	0.0%	6,500.00
4900 · Miscellaneous Income	0.00	0.00	0.00	0.0%	0.00
4950 · Reimbursements Dist. Expenses	0.00	0.00	0.00	0.0%	0.00
Total Income	471,631.81	28,875.03	442,756.78	1,633.36%	3,908,587.00
Expense					
6100 · Salaries in Plant					
6110 · Straight time					
6110.10 · District Management	41,628.00				0.00
6110.11 · Operations	36,208.20				0.00
6110.12 · Plant Maintenance	18,685.06				0.00
6110.13 · Laboratory	18,746.93				0.00
6110.14 · Collection System	1,470.04				0.00
6110.15 · Main Pump Station	1,897.58				0.00
6110.16 · Tormey Pump Station	1,237.03				0.00
6110.17 · Pollution Prevention Program	1,704.03				0.00
6110.18 · Sewer Lateral Program	2,299.29				0.00
6110.19 · Sewer Inspections	480.40				0.00
6110.24 · Audit	0.00				0.00
6110.25 · Office/Computer Support	0.00				0.00
6110.26 · Pump Stations	0.00				0.00
6110.27 · Influent P.S. Rehab	0.00				0.00
6110.28 · Public Outreach	0.00				0.00
6110.30 · Seminar/Workshop	0.00				0.00
6110.31 · License/Certification Prep	0.00				0.00
6110.32 · Special Class	0.00				0.00
6110.33 · Conference	0.00				0.00
6110.34 · Training	3,216.87				0.00
6110.40 · Holiday	5,230.80				0.00
6110.41 · Floating Holiday	2,067.84				0.00
6110.42 · Vacation	11,210.72				0.00
6110.43 · Sick Leave	2,043.12				0.00
6110.44 · Other Absents	0.00				0.00
6110.45 · Paid Admin. Leave	0.00				0.00
6110.46 · Administrative Duties	15,825.55				0.00
6110.48 · Directors Payroll	3,803.20	0.00	3,803.20	100.0%	0.00
6110.49 · Master Plan Projects	0.00				0.00
6110.50 · Vacation Payout	3,638.00				0.00
6110.51 · SY3C	0.00				0.00
6110.52 · Medical Administration	176.54				0.00
6100.53 · National Paid Leave EE	0.00				0.00
6110.54 · National Paid Leave Family	0.00				0.00
6110.55 · Bereavement	403.60				0.00
6110 · Straight time - Other	0.00	213,066.00	(213,066.00)	0.0%	852,264.00
Total 6110 · Straight time	171,972.80	213,066.00	(41,093.20)	80.71%	852,264.00
6120 · Overtime	5,958.97	7,790.01	(1,831.04)	76.5%	31,160.00

Rodeo Sanitary District
Budget Performace
Actual to Budget Detail 12 Months Ended June 2021

	Actual July 2021-Sept. 2021	July 2021-Sept. 2021 Budget	Compare To Budget	% of Budget	Annual Budget
6130 · Medical- Cash In Lieu	923.10	1,200.00	(276.90)	76.93%	4,800.00
6140 · On-Call Pay	6,000.00	6,500.01	(500.01)	92.31%	26,000.00
Total 6100 · Salaries in Plant	184,854.87	228,556.02	(43,701.15)	80.88%	914,224.00
6500 · Payroll Expenses	13,672.52	16,113.27	(2,440.75)	84.85%	64,453.00
6600 · Benefits-B129CCC Retirement	33,757.23	33,750.00	7.23	100.02%	135,000.00
6601 · Pension Expense-GASB 68	0.00	0.00	0.00	0.0%	0.00
6710 · Benefits-Medical Insurance	25,005.23	31,803.75	(6,798.52)	78.62%	127,215.00
6720 · Benefits-Dental-Life-Vision Ins	2,220.42	3,135.24	(914.82)	70.82%	12,541.00
7150 · Director's Fees and Costs					
7151 · Directors Reimbursed Expenses	380.79	0.00	380.79	100.0%	0.00
7150 · Director's Fees and Costs - Other	4,664.74	4,125.00	539.74	113.09%	16,500.00
Total 7150 · Director's Fees and Costs	5,045.53	4,125.00	920.53	122.32%	16,500.00
7210 · Solids Disposal	4,899.23	5,385.00	(485.77)	90.98%	21,540.00
7220 · Utilities					
7221 · Electric Charges	34,016.46	33,973.77	42.69	100.13%	135,895.00
7223 · Water	4,773.11	6,872.76	(2,099.65)	69.45%	27,491.00
7224 · Communication (phone/Internet)	8,019.83	5,425.02	2,594.81	147.83%	21,700.00
7225 · Gas Charges	2,211.94	4,304.52	(2,092.58)	51.39%	17,218.00
Total 7220 · Utilities	49,021.34	50,576.07	(1,554.73)	96.93%	202,304.00
7230 · Chemicals					
7231 · Sodium Hypochlorite	8,180.46	11,825.01	(3,644.55)	69.18%	47,300.00
7232 · Sodium Bisulphite	7,871.69	9,507.27	(1,635.58)	82.8%	38,029.00
7233 · Thickener Polymer	4,072.40	1,984.77	2,087.63	205.18%	7,939.00
7234 · Centrifuge Polymer	0.00	1,984.26	(1,984.26)	0.0%	7,937.00
Total 7230 · Chemicals	20,124.55	25,301.31	(5,176.76)	79.54%	101,205.00
7240 · Maintenance Supplies					
7241 · Headworks and Primary Treatment	294.01	500.01	(206.00)	58.8%	2,000.00
7242 · Aeration-2nd Clarifiers and RAS	908.62	1,250.01	(341.39)	72.69%	5,000.00
7243 · Anaerobic Digest/Sludge Process	223.26	2,750.01	(2,526.75)	8.12%	11,000.00
7244 · Thickener and WAS	174.35	1,500.00	(1,325.65)	11.62%	6,000.00
7245 · Effluent PS/Areation/Sewer	0.00	625.02	(625.02)	0.0%	2,500.00
7246 · Potable Water/Pneu Sys/Water	524.42	250.02	274.40	209.75%	1,000.00
7247 · Chemical Feed System	0.00	500.01	(500.01)	0.0%	2,000.00
7248 · Analyzers and Monitoring	2,329.99	2,250.00	79.99	103.56%	9,000.00
7249 · Miscellaneous Plant	135.93	875.01	(739.08)	15.54%	3,500.00
7250 · Generator	3,216.13	875.01	2,341.12	367.55%	3,500.00
7251 · Influent Pump Stn	5,453.29	1,500.00	3,953.29	363.55%	6,000.00
7252 · Collection System	22,788.45	21,250.02	1,538.43	107.24%	85,000.00
7253 · SCADA/Operations/Shop	1,342.57	1,000.02	342.55	134.25%	4,000.00
7254 · Security System	0.00	125.01	(125.01)	0.0%	500.00
7255 · Chlorine Contact Tank	0.00	125.01	(125.01)	0.0%	500.00
7256 · Plant Grounds	3,095.78	1,250.01	1,845.77	247.66%	5,000.00
7257 · Oil and Grease	0.00	500.01	(500.01)	0.0%	2,000.00
7258 · Paint and Coatings	0.00	125.01	(125.01)	0.0%	500.00
7259 · Recycled Water System	148.17	125.01	23.16	118.53%	500.00
7240 · Maintenance Supplies - Other	0.00	0.00	0.00	0.0%	0.00
Total 7240 · Maintenance Supplies	40,634.97	37,375.20	3,259.77	108.72%	149,500.00
7260 · Laboratory Supplies & Services					
7261 · Compliance Testing	4,242.50	5,551.77	(1,309.27)	76.42%	22,207.00
7262 · Bioassay Testing	11,708.68	8,969.01	2,739.67	130.55%	35,876.00
7263 · Lab Supplies	4,145.22	3,000.00	1,145.22	138.17%	12,000.00
Total 7260 · Laboratory Supplies & Services	20,096.40	17,520.78	2,575.62	114.7%	70,083.00
7270 · Equipment Lease/Rental	190.57	450.00	(259.43)	42.35%	1,800.00
7280 · Vehicle O&M	841.40	1,875.00	(1,033.60)	44.88%	7,500.00

Rodeo Sanitary District
Budget Performace
Actual to Budget Detail 12 Months Ended June 2021

	Actual July 2021-Sept. 2021	July 2021-Sept. 2021 Budget	Compare To Budget	% of Budget	Annual Budget
7290 · Small Tools	1,193.14	624.99	568.15	190.91%	2,500.00
7300 · Permits, Licenses & Fees					
7301 · Permits	16,598.25	13,004.01	3,594.24	127.64%	52,016.00
7302 · Licenses and Certificates	492.93	750.00	(257.07)	65.72%	3,000.00
7303 · Memberships-Trade Organizations	615.00	3,300.00	(2,685.00)	18.64%	13,200.00
Total 7300 · Permits, Licenses & Fees	17,706.18	17,054.01	652.17	103.82%	68,216.00
7310 · Legal Counsel	2,328.00	9,999.99	(7,671.99)	23.28%	40,000.00
7330 · Professional Services	86,098.29	43,775.01	42,323.28	196.68%	175,100.00
7345 · Training, Education, Conference	2,183.94	4,875.00	(2,691.06)	44.8%	19,500.00
7400 · Janitorial Services					
7401 · Laundry	566.64	999.99	(433.35)	56.67%	4,000.00
7402 · Pest Control	20.04	87.51	(67.47)	22.9%	350.00
7403 · Janitorial Supplies	745.53	750.00	(4.47)	99.4%	3,000.00
Total 7400 · Janitorial Services	1,332.21	1,837.50	(505.29)	72.5%	7,350.00
7410 · Office, Kitchen, Postage, etc.					
7411 · Office Supplies	1,539.61	2,124.99	(585.38)	72.45%	8,500.00
7413 · Postage/Mailing	370.01	350.01	20.00	105.71%	1,400.00
7414 · Lunches, OT Meals, Mileage	270.72	300.00	(29.28)	90.24%	1,200.00
7415 · Water,CD Data, Misc	249.60	450.00	(200.40)	55.47%	1,800.00
7416 · Kitchen	218.20	249.99	(31.79)	87.28%	1,000.00
7417 · County Fees	0.00	999.99	(999.99)	0.0%	4,000.00
7418 · Bridge Toll	0.00	0.00	0.00	0.0%	0.00
7419 · Employee Recognition	292.52	999.99	(707.47)	29.25%	4,000.00
Total 7410 · Office, Kitchen, Postage, etc.	2,940.66	5,474.97	(2,534.31)	53.71%	21,900.00
7412 · Health & Wellness	0.00	0.00	0.00	0.0%	0.00
7420 · Pollution Prevention	6,220.68	3,624.99	2,595.69	171.61%	14,500.00
7430 · Bank Service Charge	0.00	0.00	0.00	0.0%	0.00
7500 · Non-Employee Insurance					
7501 · Plant	24,883.32	24,810.51	72.81	100.29%	99,242.00
Total 7500 · Non-Employee Insurance	24,883.32	24,810.51	72.81	100.29%	99,242.00
7502 · Worker's Compensation	9,794.88	9,750.00	44.88	100.46%	39,000.00
7600 · Safety Clothing & Equipment	1,775.65	6,249.99	(4,474.34)	28.41%	25,000.00
7650 · Regulatory Payment	0.00	1,500.00	(1,500.00)	0.0%	6,000.00
7652 · Grant Program	10,500.00	7,500.00	3,000.00	140.0%	30,000.00
7701 · Bank and Credit Card Fees	0.00	0.00	0.00	0.0%	0.00
7800 · Depreciation Expense	0.00	0.00	0.00	0.0%	0.00
7900 · Miscellaneous	0.00	0.00	0.00	0.0%	0.00
Total Operating Expense	567,321.21	593,043.60	(25,722.39)	95.66%	2,372,173.00
7700 · Interest Expense-Loans	42,913.65	0.00	42,913.65	100.0%	0.00
Total Capital Expense	42,913.65	0.00	42,913.65	100.0%	0.00
Net Income	**(138,603.05)**	**(564,168.57)**	**425,565.52**	**24.57%**	**1,536,414.00**

Rodeo Sanitary District
A/R Aging Summary
As of September 30, 2021

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
357-041-001-3-Ricky's Corner	0.00	0.00	0.00	0.00	10,378.11	10,378.11
357-042-014-1st St	0.00	0.00	0.00	0.00	1,053.74	1,053.74
357-151-031-6	0.00	0.00	0.00	0.00	1,549.82	1,549.82
357-171-001-5-Northshore Vietnamese	0.00	0.00	0.00	0.00	1,149.64	14,131.31
TOTAL	**0.00**	**0.00**	**0.00**	**0.00**	**14,131.33**	**14,131.33**

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Rodeo Sanitary District
A/P Aging Summary
As of September 30, 2021

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
ABC Imaging of Washington, Inc.	4,153.43	0.00	0.00	0.00	0.00	4,153.43
Aramark	91.59	0.00	0.00	0.00	0.00	91.59
AT&T.	42.80	0.00	0.00	0.00	0.00	42.80
Bold, Polisner, Maddow, Nelson & Judson	1,752.00	0.00	0.00	0.00	0.00	1,752.00
Carollo Engineers	326.00	0.00	0.00	0.00	0.00	326.00
City National Bank	0.00	0.00	0.00	0.00	0.00	0.00
Cunha Surveying, Inc	2,601.00	0.00	0.00	0.00	0.00	2,601.00
Du-All Safety, LLC	450.00	0.00	0.00	0.00	0.00	450.00
Fidel Electric, Inc.	0.00	0.00	0.00	3,000.00	0.00	3,000.00
Harrington Plastics	223.29	0.00	0.00	0.00	0.00	223.29
L. R. Paulsell Consulting	13,542.60	0.00	0.00	0.00	0.00	13,542.60
McCampbell Analytical, Inc.	1,952.00	0.00	0.00	0.00	0.00	1,952.00
Operational Technical Services	4,344.00	3,740.37	0.00	0.00	0.00	8,084.37
Staples Advantage	14.45	0.00	0.00	0.00	0.00	14.45
State Water Resources Control Board	0.00	(46,654.80)	(71,112.96)	0.00	139,201.50	21,433.74
Summit Springs Water Company	130.65	0.00	0.00	0.00	0.00	130.65
USA Bluebook	1,029.39	0.00	0.00	0.00	0.00	1,029.39
Verizon Wireless	279.99	0.00	0.00	0.00	0.00	279.99
TOTAL	**30,933.19**	**(42,914.43)**	**(71,112.96)**	**3,000.00**	**139,201.50**	**59,107.30**

Rodeo Sanitary District
Balance Sheet
As of September 30, 2021

			Sep 30, 21
ASSETS			
Current Assets			
Checking/Savings			
1010 · Daily Operating Cash			
1011 SRF Debt Service Reserve			
1011-1 · SRF SY1 Agreement-14822-550-0	111,669.00		
1011-2 · SR SY2 Agreement-D1501006-550-0	278,491.00		
1011-3 · SRF IPS Agreement D1501008-550-	114,680.00		
1011-4 · SRF WWTP Agreement-D1501020	104,801.00		
1011-5 · SRF SY3 Agreement-D1501032	345,975.00		
Total 1011 SRF Debt Service Reserve		955,616.00	
1010 · Daily Operating Cash - Other		(144,344.62)	
Total 1010 · Daily Operating Cash			811,271.38
1030 · Capital Cash			1,012,763.82
Total Checking/Savings			1,824,035.20
Accounts Receivable			
1200 · Regular Accounts Receivable			14,131.31
Total Accounts Receivable			14,131.31
Other Current Assets			
1300 · Advance on Supplemental Taxes			476,775.87
Total Other Current Assets			476,775.87
Total Current Assets			2,314,942.38
Fixed Assets			
1600 · Land			40,000.00
1610 · Plant			11,800,975.79
1620 · Plant Maintenance			824,082.37
1630 · Influent Pump Station			3,945,227.47
1640 · Collection System			2,862,245.50
1650 · Laboratory			28,799.56
1660 · Administration			65,833.01
1670 · Underground Sewer Lines			16,635,083.66
1690 · Accumulated Depreciation			(12,996,154.00)
1700 · Construction in Progress			
1707 · CIP-Misc Collection Sys		145,435.32	
1713 · CIP- Grit System Rehab		7,670.00	
1715 · CIP-Capital Reserve		2,235.61	
1717 · CIP-Security System		14,547.43	
1731 · CIP-Rehab Class III Water Pump		9,416.06	
1740 · CIP-IPS Pump & Piping Rehab		25,152.97	
1742 · CIP-Plant Electrical Sys. Rehab		35,036.00	
1746 · CIP-Potable Water Rehab		7,176.26	
1753 · CIP-Chemical Feed Sys. Upgrade		18,196.33	
1754 · CIP-WWTP Headworks Project		299,012.80	
1756 · CIP-Process Flowmeter Replaced		18,755.40	
1757 · CIP-Chlorine Analyzer Retrofit		24,261.85	

Rodeo Sanitary District
Balance Sheet
As of September 30, 2021

		Sep 30, 21
1758 · CIP-Elect. Instrument. & PLC's	21,686.82	
1759 · CIP-Tormey IPS Wetwell Elect.	13,761.40	
1760 · CIP-Perimeter Fence Rehab	3,785.00	
1781 · CIP-Digest Pipe Chas Cover	33,918.17	
1783 · CIP-CWWTP 2020 Priority Improve	247,177.53	
1784 · CIP-CWWMP Sewer Year 3	2,902.62	
1791 · CIP-Pavement and Concrete	147,985.26	
1793 · CIP-Storm Drain Improvement	58,911.92	
1796 · CIP-Outfall Systems	35,100.00	
1799 · CIP-Bar Screen Facilities	1,521,045.30	
Total 1700 · Construction in Progress		2,693,170.05
Total Fixed Assets		25,899,263.41
Other Assets		
1400 · Prepaid Insurance		
1400-1 · Prepaid Ins-Health&Dental-Empl	9,126.31	
1400-2 · Prepaid Ins-Plant-CSRMA	32,696.54	
1400-4 · Prepaid Insur-Workers Comp	29,384.54	
Total 1400 · Prepaid Insurance		71,207.39
1500 · Prepaid Retirement Contribution		101,271.70
1950 · Deferred Outflows		148,835.00
Total Other Assets		321,314.09
TOTAL ASSETS		**28,535,519.88**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable		
2050 · Interest Payable	21,433.74	
2000 · Accounts Payable - Other	37,673.56	
Total 2000 · Accounts Payable		59,107.30
Total Accounts Payable		59,107.30
Credit Cards		
2035 · Umpqua Bank		6,781.07
Total Credit Cards		6,781.07
Other Current Liabilities		
2210 · Retirement Plan Payable		
2211 · CCC Retirement (Employees)	7,750.57	
Total 2210 · Retirement Plan Payable		7,750.57
2240 · Union Dues		944.18
2500 · Accrued Liabilities		
2510 · Accrued Payroll	7,030.40	

Rodeo Sanitary District
Balance Sheet
As of September 30, 2021

	Sep 30, 21
2550 · Accrued Vacation	48,548.87
Total 2500 · Accrued Liabilities	55,579.27
2840 · Deferred Inflows	153,714.00
Total Other Current Liabilities	217,988.02
Total Current Liabilities	283,876.39
Long Term Liabilities	
2820 · SRF Loan SY1 #14822-550-0	1,400,702.01
2830 · Net Pension Liability	(501,019.00)
2850 · SRF Loan SY2 #D15-01006	3,903,883.97
2860 · SRF Loan IPS #D15-01008	1,695,149.64
2870 · SRF Loan WWTP #D1501020	1,549,118.57
2880 · SRF Loan SY3 #D15-01032	5,326,326.42
Total Long Term Liabilities	13,374,161.61
Total Liabilities	13,658,038.00
Equity	
3000 · Opening Bal Equity	3,816,956.55
3900 · Retained Earnings	11,199,128.38
Net Income	(138,603.05)
Total Equity	14,877,481.88
TOTAL LIABILITIES & EQUITY	**28,535,519.88**