



**RODEO SANITARY DISTRICT  
AGENDA  
For  
Regular Meeting  
December 2021  
Board of Directors Regular Meeting**

A Regular Meeting of the Governing Board will be held at **1:00 p.m.** on the **14<sup>th</sup> day of December, 2021**. The location of the meeting is the **John Swett Unified School District Board Room, 400 Parker Avenue, Rodeo, California 94572.**

Directors and the public may attend the meeting through teleconferencing pursuant to and as permitted by Executive Order N-29-20. Consistent with Executive Order N-29-20, the Contra Costa County Health Officer shelter in place order issued on March 31, 2020, members of the public may observe and comment upon the open session portions of the meeting electronically by using the following link:

<https://us02web.zoom.us/j/86398667597?pwd=dGdtQ2FTVEJxdmF5VWdwUHdOV3Uydz09>

Meeting ID: 863 9866 7597  
Password: 497512  
One tap mobile  
669 900 6833 US (San Jose)

In addition to providing comments "in real time" as discussed above, members of the public are welcome to submit comments via U.S. mail (to 800 San Pablo Ave, Rodeo Ca, 94572) or by e-mail by sending them to [bealls@rodeosan.org](mailto:bealls@rodeosan.org). All comments so submitted that are received prior to 12:00 p.m. on the day of which the meeting is held will be read out loud during the discussion of the respective item(s) identified in the e-mail; comments without such identification shall be read during the public comments portion of the meeting.

The Rodeo Sanitary District's procedures for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act are as follows:

#### **AMERICANS WITH DISABILITIES ACT**

For teleconference and online meetings, the District currently utilizes Zoom, an external hosting platform that allows for visual and audio participation by Board members, staff, and members of the public. For meetings that are held by teleconference or online methods, the District will post the web address link and/or the telephone conference number and access code in accordance with the applicable agenda posting procedures, so the public can access these meetings by virtual means. Similar to in person meetings, Board meetings held via teleconference and online are or can also be made accessible to people with disabilities.

Zoom offers accessibility features, including keyboard accessibility and screen reader support. Members of the public may review Zoom's accessibility policy at <https://zoom.us/accessibility>, and register individual disability requirements via email to [access@zoom.us](mailto:access@zoom.us), in addition to making any requests for reasonable accommodations directly to the District.

Most other online meeting platforms also have the capability of allowing members of the public to call in to

listen to the entire portion of the meeting that is accessible to the public, as well as speak on particular agenda items as well as during the public comments portion of the meeting, without requiring the use of a computer or Internet service. To the extent possible, the District will utilize an external hosting platform with various accessibility features that follows World Wide Web Consortium (W3C) Web Content Accessibility and Section 508 of the United States Access Board standards and guidelines.

### **Requests for Reasonable Accommodations**

Upon request made sufficiently in advance, the District will provide special assistance for participation in this meeting, which may include closed captioning, automatic transcripts, relay service, sign language interpreters, or other alternative methods. Please submit requests for a disability-related modification or an accommodation in order to participate in the public meeting at least two working days in advance of the meeting by contacting the District at (510) 799-2970.

The Agenda items to come before the Board, and brief description of each item, are as follows:

#### **1. ROLL CALL**

- a) Pledge of Allegiance

#### **2. PUBLIC COMMENTS**

#### **3. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER**

#### **4. REPORTS**

- a) District Manager

- 1) Discuss current pertinent activities of the District's operation including treatment, collection, construction, and other matters.

**Staff Recommendation: Receive the Report**

- b) Counsel for the District

- 1) Discuss current pertinent activities of the District.

**Staff Recommendation: Receive the Report**

- c) Secretary of the District

- d) Board Members

Board Member reports on future meetings or conferences for which they will receive the stipend or for which the District will pay expenses; recent meetings for which they will receive the stipend; and meetings or conferences for which the District paid their expenses.

**Administrative Committee – None**

**Solid Waste Committee – None**

## **Budget and Finance Committee**

December 13, 2021 – President Connie Batchelder (stipend), Director Maureen Brennan (stipend)

## **CCCSDA Meeting - None**

**Staff Recommendation: Receive the Reports.**

## **5. CONSENT CALENDAR**

**Staff Recommendation (Motion Required): Adopt the consent calendar as recommended.**

1. Recommend approval of expenditures for November 2021. Reviewed by Budget Committee.
2. Receive November 2021 Financial Statements. Reviewed by Budget Committee.

## **6. EMERGENCY SITUATIONS REQUIRING BOARD ACTION**

Resolution 2020-03 requires Board action to continue the emergency provisions contained in the resolution. District staff will report to the Board the need to continue some of the provisions contained in Resolution 2020-03.

**Staff Recommendation (Motion Required): Continue with Emergency Declaration.**

## **7. OLD BUSINESS**

- A. Bar Screen Project Update (Discussion and Action)  
Continuous informational update for the Bar Screen Project. Updates may include but not be limited to designs submittals, cost information, design criteria modifications, progress updates, etc.

**Staff Recommendation: Receive the Report.**

- B. Rodeo Sanitary District Solid Waste Franchise (Discussion and action)  
The District Manager and District Counsel will discuss the proposed revisions to the Solid Waste Ordinance 99-102 and the New Franchise Agreement with Republic Services with the Board of Directors.

**Staff Recommendation : Receive the Report**

## **8. NEW BUSINESS**

- A. Adoption of Resolution 2021-10 (Discussion and Action)  
Consider adoption of Resolution No. 2021-10 proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency by Governor Newsom on March 4, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of Rodeo Sanitary District from December 14, 2021 through January 14, 2022, pursuant to Brown Act provisions.

**Staff Recommendation (Motion Required): Adopt Resolution 2021-10.**

B. Nomination and Election of Officers for the Calendar Year 2022 (Action)  
At this time the newly sworn-in Board of Directors will elect officers and select committees for the ensuing calendar year.

C. Auditor's Report and Financial Statements for Fiscal Year 2020 - 2021 (Discussion and Action)  
Brad Bartels of Mann, Urrutia, Nelson CPA's will present the independent auditor's report and financial statements for the year ended June 30, 2021.

**Staff Recommendation (Motion Required): Accept 2020 - 2021 Fiscal Year Audit and implement the recommendations noted by Mann, Urrutia, Nelson CPAs.**

D. Approve Minutes for Regular Board Meeting October 12, 2021 (Discussion and action)  
The Board will consider approving the minutes to the October 12, 2021 Regular Meeting.

**Staff Recommendation (Motion Required): Approve Minutes**

E. Approve Minutes for Special Board Meeting October 26, 2021 (Discussion and action)  
The Board will consider approving the minutes to the October 26, 2021 Special Meeting.

**Staff Recommendation (Motion Required): Approve Minutes**

F. Approve Minutes for Regular Board Meeting November 9, 2021 (Discussion and action)  
The Board will consider approving the minutes to the November 9, 2021 Regular Meeting.

**Staff Recommendation (Motion Required): Approve Minutes**

**9A. PUBLIC HEARING - None**

**10. COMMUNICATION**

Relevant Communications to and from the District are included in the Board packet.

**11. CLOSED SESSION**

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Pursuant to Govt. Code § 54957(b)(1)  
Title: District Manager

**12. REPORT OUT OF CLOSED SESSION**

**13. SUGGESTIONS FOR FUTURE AGENDA ITEMS**

**14. ADJOURNMENT**