



RODEO SANITARY DISTRICT AGENDA

For Regular Meeting February 2022

Board of Directors Special Meeting

LOCATION: Virtual Meeting

A Regular Meeting of the Governing Board will be held at **1:00 p.m.** on the **8th day of February, 2022.**

ATTENTION: This will be a virtual meeting of the Board pursuant to the authorizations provided by Government Code section 54953(e). There will not be a public location for participating in this meeting, but members of the public may observe and comment upon the open session portions of the meeting electronically or telephonically using the below:

<https://us02web.zoom.us/j/85943111090?pwd=WWZYZ2dpZmRxc3lSa2tnVzRicDdzdz09>

Meeting ID: 859 4311 1090

Password: 497512

One tap mobile

Dial: +1 669 900 6833 US (San Jose)

In addition to providing comments "in real time" as discussed above, members of the public are welcome to submit comments via U.S. mail (to 800 San Pablo Ave, Rodeo Ca, 94572) or by e-mail, by sending them to bealls@rodeosan.org. All comments so submitted that are received prior to 12:00 p.m. on the day of which the meeting is held will be read out loud during the discussion of the respective item(s) identified in the e-mail; comments without such identification shall be read during the public comments portion of the meeting.

The Rodeo Sanitary District's procedures for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act are as follows:

AMERICANS WITH DISABILITIES ACT

For teleconference and online meetings, the District currently utilizes Zoom, an external hosting platform that allows for visual and audio participation by Board members, staff, and members of the public. For meetings that are held by teleconference or online methods, the District will post the web address link and/or the telephone conference number and access code in accordance with the applicable agenda posting procedures, so the public can access these meetings by virtual means. Similar to in person meetings, Board meetings held via teleconference and online are or can also be made accessible to people with disabilities.

Zoom offers accessibility features, including keyboard accessibility and screen reader support. Members of the public may review Zoom's accessibility policy at <https://zoom.us/accessibility>, and register individual disability requirements via email to access@zoom.us, in addition to making any requests for reasonable accommodations directly to the District.

Most other online meeting platforms also have the capability of allowing members of the public to call in to listen to the entire portion of the meeting that is accessible to the public, as well as speak on particular agenda items as well as during the public comments portion of the meeting, without requiring the use of a computer or Internet service. To the extent possible, the District will utilize an external hosting platform with various accessibility features that follows World Wide Web Consortium (W3C) Web Content Accessibility and Section 508 of the United States Access Board standards and guidelines.

Requests for Reasonable Accommodations

Upon request made sufficiently in advance, the District will provide special assistance for participation in this meeting, which may include closed captioning, automatic transcripts, relay service, sign language interpreters, or other alternative methods. Please submit requests for a disability-related modification or an accommodation in order to participate in the public meeting at least two working days in advance of the meeting by contacting the District at (510) 799-2970.

The Agenda items to come before the Board, and brief description of each item, are as follows:

1. **ROLL CALL**

- a) Pledge of Allegiance

2. **PUBLIC COMMENTS**

3. **CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER**

4. **REPORTS**

- a) District Manager

- 1) Discuss current pertinent activities of the District's operation including treatment, collection, construction, and other matters.

Staff Recommendation: Receive the Report

- b) Counsel for the District

- 1) Discuss current pertinent activities of the District.

Staff Recommendation: Receive the Report

- c) Secretary of the District

- d) Board Members

Board Member reports on future meetings or conferences for which they will receive the stipend or for which the District will pay expenses; recent meetings for which they will receive the stipend; and meetings or conferences for which the District paid their expenses.

Administrative Committee – None

Solid Waste Committee

January 14, 2022 – Vice President Janet Callaghan (stipend), Director Angela Noble (stipend)

Budget and Finance Committee

February 7, 2022 – President Connie Batchelder (stipend), Director Maureen Brennan (stipend)

CCCSDA Meeting - None

Staff Recommendation: Receive the Reports.

5. CONSENT CALENDAR

Staff Recommendation (Motion Required): Adopt the consent calendar as recommended.

1. Recommend approval of expenditures for January 2022. Reviewed by Budget Committee.
2. Receive January 2022 Financial Statements. Reviewed by Budget Committee.

6. EMERGENCY SITUATIONS REQUIRING BOARD ACTION

Resolution 2020-03 requires Board action to continue the emergency provisions contained in the resolution. District staff will report to the Board the need to continue some of the provisions contained in Resolution 2020-03.

Staff Recommendation (Motion Required): Continue with Emergency Declaration.

7. OLD BUSINESS

- A. Bar Screen Project Update (Discussion)
Continuous informational update for the Bar Screen Project. Updates may include but not be limited to designs submittals, cost information, design criteria modifications, progress updates, etc.

Staff Recommendation: Receive the Report.

8. NEW BUSINESS

- A. Adoption of Resolution 2022-03 (Discussion and Action)
Consider adoption of Resolution No. 2022-03 proclaiming a local emergency persists, re-ratifying the proclamation of a state of emergency by Governor Newsom on March 4, 2020, and re-authorizing remote teleconference meetings of the legislative bodies of Rodeo Sanitary District from February 9, 2022 through March 11, 2022, pursuant to Brown Act provisions.

Staff Recommendation (Motion Required): Adopt Resolution 2022-03.

- B. Adoption of Resolution 2022-04 (Discussion and Action)
Consider adoption of Resolution No. 2022-04 authorizing the District Manager to submit application(s) for the CalRecycle SB 1383 Local Assistance Grant Program for which the Rodeo Sanitary District is eligible.

Staff Recommendation (Motion Required): Adopt Resolution 2022-04.

- C. Award of the Contract for Right of Way Consulting Services for Proposed Capital Projects – Priority Sewer Projects (Discussion and Action)
A Board decision is requested to award the contract for Right of Way Consulting Services for proposed priority sewer improvement projects. The total amount of the contract is \$25,000.

Staff Recommendation (Motion Required): Authorize the District Manager to contract with Associated Right of Way Services, Inc. (AR/WS) in the amount not to exceed \$25,000 for right of way consulting services

- D. Approve Minutes for Special Board Meeting December 17, 2021 (Discussion and action)
The Board will consider approving the minutes to the December 17, 2021 Special Meeting.

Staff Recommendation (Motion Required): Approve Minutes

9. **PUBLIC HEARING** – None

10. **COMMUNICATION**

Relevant Communications to and from the District are included in the Board packet.

11. **CLOSED SESSION** – None

12. **REPORT OUT OF CLOSED SESSION** – None

13. **SUGGESTIONS FOR FUTURE AGENDA ITEMS**

14. **ADJOURNMENT**