



**RODEO SANITARY DISTRICT
AGENDA
For
Regular Meeting
June 2022
Board of Directors Regular Meeting**

A Regular Meeting of the Governing Board will be held at 1:00 p.m. on the 14th day of June, 2022. The location of the meeting is the **John Swett Unified School District Board Room, 400 Parker Avenue, Rodeo, California 94572.**

INFORMATION FOR THE PUBLIC

Anyone attending in person who wishes to address the Board of Directors should complete a speaker's card and submit it to the Board Secretary. In addressing the Board, speakers should step before the Board conference table and state their names and address for the record. The Board President may direct questions to any member of the audience as appropriate at any time during the meeting. Please be aware that the signing, registering, or completion of the speakers card is voluntary and not required.

Members of the public may also observe and comment upon the open session portions of the meeting electronically by using the following link:

<https://us02web.zoom.us/j/81588506148?pwd=MEJGV09JbEhtMjl4TkpOVTBhYU5WQT09>

Meeting ID: 815 8850 6148

Password: 497512

One tap mobile

669 900 6833 US (San Jose)

In addition to providing comments "in real time" in person, on Zoom, or by telephone as discussed above, members of the public are welcome to submit comments via U.S. mail (to 800 San Pablo Ave, Rodeo Ca, 94572) or by e-mail by sending them to bealls@rodeosan.org. All comments so submitted that are received prior to 12:00 p.m. on the day of which the meeting is held will be read out loud during the discussion of the respective item(s) identified in the e-mail; comments without such identification shall be read during the public comments portion of the meeting.

All matters listed under **CONSENT CALENDAR** are considered as being routine by the Board of Directors and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Member of the Board of Directors or the public prior to the time the Board votes on the motion to adopt.

ADDRESSING THE BOARD ON AN ITEM ON THE AGENDA

Persons wishing to speak of **PUBLIC HEARINGS** and **OTHER MATTERS** listed on the agenda will be heard when the President calls for comments from the audience, except on public hearing items previously heard and closed to public comment. The President may specify the number of minutes each person will be permitted to speak based on the number of persons wishing to speak and the time available. After the public has commented, the item is closed to further public comments and brought to the Board for discussion and action. There is no further comment permitted from the audience unless invited by the Board.

ADDRESSING THE BOARD ON AN ITEM NOT ON THE AGENDA

In accordance with State law, the Board is prohibited from discussing items not calendared on the Agenda. You may only address the Board on an item not on the Agenda, and which are within their jurisdiction, under **PUBLIC COMMENTS**. The time allotted for this discussion shall be three (3) minutes, subject to reasonable modification by the Board President. Matters raised which are not on the Agenda may be referred to staff for action or calendared on a future Agenda.

AGENDA REPORTS

Supporting materials on Agenda items are available for public review at the office of Rodeo Sanitary District. Reports of information relating to Agenda items distributed within 72 hours of the meeting to a majority of the Board are also available for public inspection at the District Office. During the meeting, information and supporting materials are available in the meeting area within the Board Room upon request.

AMERICANS WITH DISABILITIES ACT

In accordance with the **Americans with Disabilities Act** and **California Law**, it is the policy of the Rodeo Sanitary District to offer its public meetings in a manner that is readily accessible to everyone, including those with disabilities. Board meetings can be made accessible to persons with disabilities, whether the person is attending the meeting in person or remotely.

The District currently utilizes Zoom, an external hosting platform, that allows staff, consultants, and members of the public to participate remotely. To facilitate remote participation, the District posts the web address link and/or the telephone conference number and access code in accordance with the applicable agenda posting procedures, so the public can access these meetings by virtual means. Zoom offers accessibility features, including keyboard accessibility and screen reader support. Members of the public may review Zoom's accessibility policy at <https://zoom.us/accessibility>, and register individual disability requirements via email to access@zoom.us, in addition to making any requests for reasonable accommodations directly to the District.

Members of the public may also call in to listen to the entire portion of the meeting that is accessible to the public, as well as speak on particular agenda items as well as during the public comments portion of the meeting, without requiring the use of a computer or Internet service. To the extent possible, the District will utilize an external hosting platform with various accessibility features that follows World Wide Web Consortium (W3C) Web Content Accessibility and Section 508 of the United States Access Board standards and guidelines.

The Rodeo Sanitary District's procedures for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act are as follows:

Requests for Reasonable Accommodations

Upon request made sufficiently in advance, the District will provide special assistance for participation in this meeting, which may include closed captioning, automatic transcripts, relay service, sign language interpreters, or other alternative methods. Please submit requests for a disability-related modification or an accommodation in order to participate in the public meeting at least two working days in advance of the meeting by contacting the District at (510) 799-2970.

The Agenda items to come before the Board, and brief description of each item, are as follows:

1. ROLL CALL

- a) Pledge of Allegiance

2. PUBLIC COMMENTS

3. CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER

4. REPORTS

a) District Manager

- 1) Discuss current pertinent activities of the District's operation including treatment, collection, construction, and other matters.

Staff Recommendation: Receive the Report

b) Counsel for the District

- 1) Discuss current pertinent activities of the District.

Staff Recommendation: Receive the Report

c) Secretary of the District

d) Board Members

Board Member reports on future meetings or conferences for which they will receive the stipend or for which the District will pay expenses; recent meetings for which they will receive the stipend; and meetings or conferences for which the District paid their expenses.

Administrative Committee - None

Solid Waste Committee - None

Budget and Finance Committee

June 2, 2022 – President Connie Batchelder (stipend), Director Maureen Brennan (stipend)

June 13, 2022 – President Connie Batchelder (stipend), Director Maureen Brennan (stipend)

CCCSDA Meeting - None

Staff Recommendation: Receive the Reports.

5. CONSENT CALENDAR

Staff Recommendation (Motion Required): Adopt the consent calendar as recommended.

1. Recommend approval of expenditures for May 2022. Reviewed by Budget Committee.
2. Receive May 2022 Financial Statements. Reviewed by Budget Committee.

6. EMERGENCY SITUATIONS REQUIRING BOARD ACTION

Resolution 2020-03 requires Board action to continue the emergency provisions contained in the resolution. District staff will report to the Board the need to continue some of the provisions contained in Resolution 2020-03.

Staff Recommendation (Motion Required): Continue with Emergency Declaration.

7. OLD BUSINESS

- A. District Goals and Future Work Development Discussion (Discussion)
The District Board and Administrative Staff will discuss current projects, District goals, future projects from all aspects of District Administration, Engineering, Capital Projects, Regulatory Development, and Prioritization.

Staff Recommendation : Receive the Report and Engage in General Discussion.

8. NEW BUSINESS

- A. Engie Energy Conservation / Renewable Energy Measures Project Update (Discussion)
District Staff and Engie Staff will provide an update to the Board of Directors on the Energy Conservation / Renewable Energy Measures Project.

Staff Recommendation: Receive Report.

- B. Resolution 2022-11 Election for November 8, 2022 (Discussion and Action)
Adopt resolution 2022-11 calling for the November 8, 2022 election, requesting consolidation of the election, and setting forth requirements for candidate statements; and directing the Secretary of the District to file the resolution with the County Elections Department and County Board of Supervisors.

Staff Recommendation (Motion Required): Adopt Resolution 2022-11.

- C. CSDA Board of Directors Election (Discussion and Action)
The California Special District Association has requested the Rodeo Sanitary District assist in the election of the CSDA Board of Directors.

Staff Recommendation (Motion Required): Come to a consensus on the candidates and to vote for one.

- D. Approve Minutes for Regular Board Meeting April 12, 2022 (Discussion and Action)
The Board will consider approving the minutes to the April 12, 2022 Regular Meeting.

Staff Recommendation (Motion Required): Approve Minutes

- E. Approve Minutes for Special Board Meeting April 26, 2022 (Discussion and Action)
The Board will consider approving the minutes to the April 26, 2022 Special Meeting.

Staff Recommendation (Motion Required): Approve Minutes

9. PUBLIC HEARING

Resolution 2022-10 - Adoption of Rodeo Sanitary District Fiscal Year 2022 - 2023 Operations Budget for the Fiscal Year 2022 - 2023 (Discussion and Action)

Formally adopt the operations budget for Fiscal Year 2022 – 2023 and directs the Secretary of the district to file with the Contra Costa County Auditor-Controller, Form A declaring that the total amount enrolled should be \$3,071,866.36.

Staff Recommendation (Motion Required): Adopt Resolution 2022-10

10. COMMUNICATION

Relevant Communications to and from the District are included in the Board packet.

11. CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Govt. Code § 54957(b)(1)
Title: District Manager

12. REPORT OUT OF CLOSED SESSION

13. SUGGESTIONS FOR FUTURE AGENDA ITEMS

14. ADJOURNMENT