



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF THE RODEO SANITARY DISTRICT
LOCATION: JOHN SWETT UNIFIED SCHOOL DISTRICT BOARD
ROOM, 400 PARKER AVE., RODEO, CA**

A Regular Meeting of the Governing Board was held at 1:00 p.m. on October 11, 2022. Pursuant to the authorizations provided by Government Code section 54953, this meeting was available telephonically, using the Zoom video conferencing system. Members of the public were provided options to participate in the meeting as provided on the agenda.

1) ROLL CALL

President Batchelder called the meeting to order at 1:01 P.M.

Directors Present: Richard Frakes (left @ 1:20 p.m.), Janet Callaghan, Maureen Brennan, Angela Noble

Staff/Consultants Present: Steve Beall, District Manager, Carl Nelson, District Counsel, Martin de los Angeles, District Counsel

Absent: Connie Batchelder, Director

Others Present- None

*via video-conference

a) **PLEDGE OF ALLEGIANCE TO THE FLAG-** District Manager Steve Beall led the pledge of allegiance.

2) PUBLIC COMMENTS-Communication from the public on subjects not on the agenda- None

3) CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER-

Item 9.

9) PUBLIC HEARING

ORDINANCE 2022-200 of the Rodeo Sanitary District Establishing a revised Calculation Method for Sewer Service Charges to be billed by the Rodeo Sanitary District to mixed residential and commercial users sharing one meter.

President Batchelder opened the Public Hearing at 1:03 p.m. President Batchelder closed the hearing at 1:04 p.m. No comments were received from the public.

MOTION: By Noble, seconded by Frakes to adopt Ordinance 2022-200. Motion passed by the following vote of the Board:

VOTE: AYES: Brennan, Callaghan, Frakes, Noble
NOES: 0
ABSENT: Batchedler
ABSTAIN: 0

4) **REPORTS**

a) District Manager:

Emergency Sewer Construction

During routine sewer maintenance at a high frequency cleaning location, District staff noticed a significant amount of sand and debris being returned by the hydro flusher. The District utilized the services of L.R. Paulsell to perform a CCTV of the sewer line. A massive void on the left side of the pipe was visible with several large objects in the flow path. Additionally, the pipe seen on the top is a lateral that was installed via hammer tap without the District's knowledge. It is unknown when the lateral was installed. Most significant is the fact that the District's 6-inch sewer main is directly under the structure at 15 Railroad Ave. This resulted in an emergency project to move sewage flow off of the 6-inch line and get it over to the 12-inch sewer main about 15 feet to the north. The 6-inch line likely originates from the 1920s and the 12-inch line originates in the 1960s. With the addition of the new 6-inch pipe between the manholes of the 6-inch and 12-inch sewer mains, and the relocation of the two laterals, all of the flow (except 15 Railroad Ave) has been moved to the 12-inch sewer main. This significantly reduces the risk of a sink hole developing at the lateral tie in point of 15 Railroad Avenue, under the structure. The District is currently coordinating with the property owner (and tenant) of 15 Railroad Avenue, the new/relocated lateral.

District Personnel

The operations department continues to use Operational Technical Services (OTS) to fill the void of missing staff. This continues to be a short-term fix to a long-term problem. An unbenefited fulltime operator in training (OIT) job offer has been made and accepted by an individual who has some operations hours and has passed their grade II wastewater operations exam. We look forward to having Nasario Martinez, III on the team. His OIT certificate has been obtained from the state allowing them to begin operations work on his first day (October 11, 2022).

Birthdays for September- Janet Callaghan!

Operations Manager Report

The operations team performed some bigger maintenance jobs over the last few weeks while the OTS crew assisted with this month's work orders (W/O'S). The influent grit blower motor was replaced. The existing unit dated back to the 1950s and a direct replacement was no longer available. A motor similar in size, speed, and footprint was retrofitted to this area and was already in District stock. A pulley was needed to finish the installation and was sourced locally. A backup motor meeting the specification of the new unit was ordered and placed into District stock. The drive belts for this blower were also replaced with backups ordered. Digester B which is used as the secondary was brought back into service. As it was filling, we did not need to run the Centrifuge so the

Centrifuge Moyno brand feed pump was removed, rebuilt, and reinstalled by the RSD Operations team. The Supervisory and Data Control Acquisition (SCADA) control computer was also upgraded to 5G internet as the currently installed 3G setup was soon to be no longer supported.

A new conduit was installed both above and underground, and communications cables were installed from the blower building to the administration building. Once hooked up and programmed we will be able to see the status of our blowers on SCADA.

Multiple RSD employees were off this month due to previously planned vacations and with the help of OTS operators, we did very well over the last few weeks

Collection System Operation and Maintenance: The District had no Sanitary Sewer Overflows for the month of September.

- a. Counsel for the District: Counsel Carl Nelson expressed his appreciation of working with the District for eleven years. The Board and Staff thanked him for his service and enjoyed working with him. Wishing him a wonderful retirement!
- b) Secretary of the District: No report
- c) Board Members:

Administrative Committee- None

Budget and Finance Committee

October 10, 2022-C. Batchelder (stipend), M. Brennan (stipend)

CSDA Special District Leadership Academy

September 19, 2022 – Vice President Janet Callaghan (stipend), Director Maureen Brennan (stipend), Director Angela Noble (stipend)

September 20, 2022 – Vice President Janet Callaghan (stipend), Director Maureen Brennan (stipend), Director Angela Noble (stipend)

September 21, 2022 -Vice President Janet Callaghan (stipend), Director Maureen Brennan (stipend)

5) **CONSENT CALENDAR-**

Staff Recommendation (Motion required): Adopt the consent calendar as recommended.

1. Expenditures September 2022 were reviewed by the Budget Committee.
2. September 2022 Financial Statements reviewed by the Budget Committee.

MOTION: By Noble, seconded by Brennan to approve the Consent Calendar. Motion passed by the following vote of the Board:

VOTE: AYES: Brennan, Callaghan, Noble
 NOES: None

ABSENT: Batchelder, Frakes
ABSTAIN: None

6) **EMERGENCY SITUATIONS REQUIRING BOARD ACTION:** Deferred-Lack of quorum.

7A) **OLD BUSINESS: DISTRICT GOALS AND FUTURE WORK DEVELOPMENT DISCUSSION)-**

General Discussion on the created lists to determine if further agreement/refinement can be achieved.

8 **NEW BUSINESS:** None

9) **PUBLIC HEARING-**

Item 9 was taken out of order earlier in the meeting.

10) **COMMUNICATION:**

Relevant Communications to and from the District are included in the Board Packet.

11) **CLOSED SESSION-** None

12) **REPORT OUT OF CLOSED SESSION**

13) **SUGGESTIONS FOR FUTURE AGENDA ITEMS-** None

14) **ADJOURNMENT**

Meeting adjourned at 2:01 p.m. The next meeting of the Rodeo Sanitary Board of Directors will be held on Tuesday November 8, 2022 at 1:00 P.M.at John Swett Unified School District Board Room.

Janet Callaghan, Vice President
Rodeo Sanitary District

Countersigned:

Nancy Lefebvre, District Administrator
Rodeo Sanitary District