



**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
DIRECTORS OF THE RODEO SANITARY DISTRICT**
**LOCATION: JOHN SWETT UNIFIED SCHOOL DISTRICT BOARD
ROOM, 400 PARKER AVE., RODEO, CA**

A Regular Meeting of the Governing Board was held at 1:30 p.m. on February 11, 2025. Pursuant to the authorizations provided by Government Code section 54953, this meeting was available telephonically using the Zoom video conferencing system. Members of the public were provided with options to participate in the meeting as provided on the agenda.

1) ROLL CALL

President Callaghan called the meeting to order at 1:31 P.M.

Directors Present: Janet Callaghan, Maureen Brennan, Robert Russey, Angela Noble, Tara Shaia

Staff/Consultants Present: Steve Beall (District Manager), Nina Sayavong (Administrative Assistant) Jeffrey Greer (Operations Manager), Christopher Diaz (District counsel)

Absent: None

Others Present: None

*via video-conference: Nancy Lefebvre (District Administrator)

a) **PLEDGE OF ALLEGIANCE TO THE FLAG:** President Janet Callaghan led the pledge of allegiance.

2) PUBLIC COMMENTS-Communication from the public on subjects not on the agenda: None

3) CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER: None

4) REPORTS

Manager Beall and Operations Manager Greer provided written reports, below is a summary of some of the highlights.

a) **General Manager's Report:**

Near-Term Capital Improvements

Aeration Basin Rehabilitation Project –

The scope for the project includes:

- New Aeration Diffusers – **RSD staff to perform**. Basin B is complete. *Panels for Basin A are being repaired. RSD has 4 on-site and will complete prior to taking basin out of service. Basin A swap is delayed until Spring 2025. RSD Staff retrieved 22*

panels from the City of Lodi on 2/3/25. This will increase RSDs total panel surplus to about 26, which is enough to completely replace all panels in one basin.

RAS/WAS Pumping and Piping Upgrade:

RSD is still waiting for one valve to be delivered to complete the installation of WAS Pump 9. It is anticipated to ship on February 7, 2025.

RAS and WAS System Improvements Project:

The project kicked off on September 6, 2024. To date, HydroScience Engineers (HSE) has completed the 90 percent of the design which was sent to staff on January 8, 2025. Staff have reviewed the 90% design and had several minor comments.

District Personnel

Birthdays for January – None

Anniversaries for January – None

Operations Manager Report

Date range January 1st, 2025, through January 31st, 2025.

The Centrifuge received more maintenance and upgrades this month, the move away from RTV silicone sealant on the main house was done and replaced with camper shell tape to speed up maintenance activities while still providing a means to seal the cover. Also, after years of use and modification, the belts were re-sized and specified by District staff to prevent continued slippage. Lastly, per the recommendation of the rebuilder, a potentiometer was installed to allow the Operations team to slow the bowl portion of the unit down to help better flush, with the idea being that the unit would be able to sustain longer intervals between services.

Sanitary Sewer Overflows (SSO) and Sewer Service Calls (SSC) January 2025

There were zero (0) sanitary sewer overflows (SSO)

There were zero (0) Private Lateral Sewer Discharge (PLSD)

There was one (1) sanitary sewer call (SSC)

There was a second SSC that came from the same resident on Hawthorne Dr. This occurred within days of the first call-out. The District found the main sewer line that supports this home to be free of obstruction and clear of debris with clear flow and suggested a plumber. This resident has since replaced their lateral.

4b) Counsel for the District: Nothing to report

4c) Secretary of the District: Nothing to report.

4d) Board Members: Nothing to report.

Budget and Finance Committee:

February 10, 2025- Vice President M. Brennan (stipend), Secretary T. Shaia (stipend)

5) CONSENT CALENDAR:

Staff Recommendation (Motion Required): Adopt the consent calendar as recommended.

1. Recommend approval of expenditures for January 2025. Reviewed by Budget Committee.
2. Receive January 2025 Financial Statements. Reviewed by Budget Committee.
3. Approve Meeting Minutes for Regular Meeting January 14, 2025. Reviewed by Administrative Committee.


MOTION: By M. Brennan, seconded by A. Noble, to approve the Consent Calendar.
Motion passed by the following vote:

VOTE:	AYES:	5-M. Brennan, R. Russey, A. Noble, J. Callaghan, T. Shaia
	NOES:	None
	ABSENT:	None
	ABSTAIN:	None

- 6) **EMERGENCY SITUATIONS REQUIRING BOARD ACTION:** None
- 7) **OLD BUSINESS:** None
- 8) **NEW BUSINESS:** None
- 9) **PUBLIC HEARING:** None
- 10) **COMMUNICATION:**

Relevant Communications to and from the District are included in the Board Packet.
- 11) **CLOSED SESSION:** None
- 12) **REPORT OUT OF CLOSED SESSION:** Nothing to report.
- 13) **SUGGESTIONS FOR FUTURE AGENDA ITEMS:** None
- 14) **ADJOURNMENT**

The meeting adjourned at 2:23 p.m. The next meeting of the Rodeo Sanitary Board of Directors will be held on Tuesday, March 11, 2025, at 1:30 P.M. at John Swett Unified School District Board Room.


Maureen Brennan, Vice President
Rodeo Sanitary District

Countersigned:


Nina Sayavong, Administrative Assistant
Rodeo Sanitary District