



**RODEO SANITARY DISTRICT
AGENDA
For
Regular Meeting
June 2026
Board of Directors Regular Meeting**

A Regular Meeting of the Governing Board will be held at **1:30 p.m.** on the **9th day of June 2026**. The location of the meeting is the **John Swett Unified School District Board Room, 400 Parker Avenue, Rodeo, California 94572.**

INFORMATION FOR THE PUBLIC

Anyone attending in person who wishes to address the Board of Directors should complete a speaker's card and submit it to the Board Secretary. In addressing the Board, speakers should step before the Board conference table and state their names and address for the record. The Board President may direct questions to any member of the audience as appropriate at any time during the meeting. Please be aware that the signing, registering, or completion of the speaker's card is voluntary and not required. Members of the public may also observe and comment upon the open session portions of the meeting electronically by using the following link:

<https://us02web.zoom.us/j/83566793412?pwd=5QJKHXyrJP9atrVyEE33kdr9i818yb.1>

Meeting ID: 835 6679 3412

Passcode: 032490

One tap mobile 1-669 900 6833 US (San Jose)

In addition to providing comments "in real time" in person, on Zoom, or by telephone as discussed above, members of the public are welcome to submit comments via U.S. mail (to 800 San Pablo Ave, Rodeo Ca, 94572) or by e-mail by sending them to bealls@rodeosan.org. All comments so submitted that are received prior to 12:00 p.m. on the day of which the meeting is held will be read out loud during the discussion of the respective item(s) identified in the e-mail; comments without such identification shall be read during the public comments portion of the meeting.

All matters listed under the **CONSENT CALENDAR** are considered as being routine by the Board of Directors and will be enacted by one motion. There will be no separate discussion of these items unless requested by a Member of the Board of Directors or the public prior to the time the Board votes on the motion to adopt.

ADDRESSING THE BOARD ON AN ITEM ON THE AGENDA

Persons wishing to speak of **PUBLIC HEARINGS** and **OTHER MATTERS** listed on the agenda will be heard when the President calls for comments from the audience, except on public hearing items previously heard and closed to public comment. The President may specify the number of minutes each person will be permitted to speak based on the number of persons wishing to speak and the time available. After the public has commented, the item is closed to further public comments and brought to the Board for discussion and action. There is no further comment permitted from the audience unless invited by the Board.

ADDRESSING THE BOARD ON AN ITEM NOT ON THE AGENDA

In accordance with State law, the Board is prohibited from discussing items not calendared on the Agenda. You may only address the Board on an item not on the Agenda, and which are within their jurisdiction, under **PUBLIC COMMENTS**. The time allotted for this discussion shall be three (3) minutes, subject to reasonable modification by the Board President. Matters raised which are not on the Agenda may be referred to staff for action or calendared on a future Agenda.

AGENDA REPORTS

Supporting materials on Agenda items are available for public review at the office of Rodeo Sanitary District. Reports of information relating to Agenda items distributed within 72 hours of the meeting to a majority of the Board are also available for public inspection at the District Office. During the meeting, information and supporting materials are available in the meeting area within the Board Room upon request.

ACCESSIBILITY INFORMATION

Board meetings are accessible to people with disabilities in compliance with the Americans with Disabilities Act of 1990, and to others who need assistance. Upon request made sufficiently in advance, the District will provide special assistance for participation in this meeting, which may include closed captioning, automatic transcripts, relay service, sign language interpreters, or other alternative methods. Please submit requests for a disability-related modification or an accommodation in order to participate in the

public meeting at least two working days in advance of the meeting by contacting the District at (510) 799-2970. The Agenda items to come before the Board, and brief description of each item, are as follows:

1. **ROLL CALL**

- a) Pledge of Allegiance

2. **PUBLIC COMMENTS**

3. **CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER**

4. **REPORTS**

a) **District Engineer/Manager**

- 1) Discuss current pertinent activities of the District's operation including Capital Improvements, construction, and other matters.

Staff Recommendation: Receive the Report

b) **Wastewater Operations Manager/Assistant District Manager**

- 1) Discuss current pertinent activities of the District's operation including treatment, collection, and other matters.

Staff Recommendation: Receive the Report

c) **Counsel for the District**

- 1) Discuss current pertinent activities of the District.

Staff Recommendation: Receive the Report

d) **Secretary of the District**

e) **Board Members**

Board Member's may report on recent meetings for which they will receive the stipend or conferences for which the District paid their expenses. Board Member's may also briefly share relevant updates on topics within the Board of Director's subject matter jurisdiction. The Board should avoid engaging in discussion under Reports.

Administrative Committee

June 2, 2026 – President Janat Callaghan (Stipend), Vice President Maureen Brennan (Stipend)

Solid Waste Committee – None

Union Contract Negotiation Committee – None

Budget and Finance Committee

May 18, 2026 – Secretary Tara Shaia (Stipend), Director Robert Russey (Stipend)

May 25, 2026 – Secretary Tara Shaia (Stipend), Director Robert Russey (Stipend)

June 8, 2026 – Secretary Tara Shaia (Stipend), Director Robert Russey (Stipend)

RMAC Meeting – REPAIR Grant Community Outreach Update

May 29, 2026 – Secretary Tara Shaia (Stipend)

CCCSDA Meeting – None

Staff Recommendation: Receive the Reports.

5. **CONSENT CALENDAR**

Staff Recommendation (Motion Required): Adopt the consent calendar as recommended.

1. Recommend approval of expenditures for May 2026. Reviewed by Budget Committee.

2. Receive May 2026 Statements. Reviewed by Budget Committee.
3. Amendment to HydroScience (\$63,449) and Carollo Engineers (\$66,596) Design Contracts for the Secondary Clarifier and Aeration Basin Rehabilitation Project. Reviewed by Budget Committee.
4. Approve Meeting Minutes for Regular Meeting December 9, 2025. Reviewed by Administrative Committee.
5. Approve Meeting Minutes for Regular Meeting January 13, 2026. Reviewed by Administrative Committee.
6. Approve Meeting Minutes for Regular Meeting February 10, 2026. Reviewed by Administrative Committee.
7. Approve Meeting Minutes for Regular Meeting May 12, 2026. Reviewed by Administrative Committee.

6. **EMERGENCY SITUATIONS REQUIRING BOARD ACTION – None**

7. **OLD BUSINESS - None**

8. **NEW BUSINESS**

- A. Resolution 2026-04 Increase Sewer Capacity Charge In Allowance With Ordinance 2024-400 (Discussion and Action)

A Board decision is requested to implement an increase in the Sewer Capacity Charge as established in Ordinance 2024-400.

District Managers Recommendation (Motion Required): Increase the Sewer Capacity Charge by \$297.36 based on the Engineering News Record 20-City Construction Cost Index.

- B. Accounts Payable Vendor Payment Terms (Net 60) Policy 2220 (Discussion and Action)

District staff created the Accounts Payable Vendor Payment Terms (Net 60) Policy 2220 under the guidance of the Administrative Committee.

Administrative Committee’s Recommendation (Motion Required): Approve the Accounts Payable Vendor Payment Terms (Net 60) Policy 2220.

- C. Disposition Of Surplus Personal Property, Equipment, Materials, And Fixed Assets Policy 2275 (Discussion and Action)

District staff created the Disposition Of Surplus Personal Property, Equipment, Materials, And Fixed Assets Policy 2275 under the guidance of the Administrative Committee and District Counsel.

Administrative Committee’s Recommendation (Motion Required): Approve the Disposition Of Surplus Personal Property, Equipment, Materials, And Fixed Assets Policy 2275.

- D. Resolution 2026-06 – Calling for Election for November 3, 2026 (Discussion and Action)

Adopt resolution 2026-06 calling for the November 3, 2026 election, requesting consolidation of the election, and setting forth requirements for candidate statements; and directing the Secretary of the District to file the resolution with the County Elections Department and County Board of Supervisors.

Staff Recommendation (Motion Required): Adopt Resolution 2026-06.

9. **PUBLIC HEARING**

Resolution 2026-03 - Adoption of Rodeo Sanitary District Fiscal Year 2026 - 2027 Operations Budget for the Fiscal Year 2022 - 2023 (Discussion and Action)

Formally adopt the operations budget for Fiscal Year 2026 – 2027 and directs the Secretary of the district to file with the Contra Costa County Auditor-Controller, FORM A declaring that the total amount enrolled should be \$4,332,696.00 levy code GW and \$49,536.00 for levy code GT.

Staff Recommendation (Motion Required): Adopt Resolution 2026-03

10. **COMMUNICATION**

Relevant Communications to and from the District are included in the Board packet.

11. **CLOSED SESSION - None**

12. **REPORT OUT OF CLOSED SESSION**

13. **SUGGESTIONS FOR FUTURE AGENDA ITEMS**

14. **ADJOURNMENT**