



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE RODEO SANITARY DISTRICT
LOCATION: JOHN SWETT UNIFIED SCHOOL DISTRICT BOARD ROOM, 400 PARKER AVE., RODEO, CA

A Regular Meeting of the Governing Board was held at 1:30 p.m. on February 10, 2026. Pursuant to the authorizations provided by Government Code section 54953€, this meeting was available telephonically using the Zoom video conferencing system. Members of the public were provided with options to participate in the meeting as provided on the agenda.

1) **ROLL CALL**

Vice President Brennan called the meeting to order at 1:35 P.M.

Directors Present: Tara Shaia, Maureen Brennan, Angela Noble, Robert Russey

Staff/Consultants Present: Steve Beall (District Manager), Nina Sayavong (Administrative Assistant), Jeffrey Greer (Operations Manager), Christopher Diaz (District Counsel)

Absent: Janet Callaghan (Director)

Others Present: None

*via video-conference: Nancy Lefebvre (District Administrator),

a) **PLEDGE OF ALLEGIANCE TO THE FLAG:** Vice President Brennan led the pledge of allegiance.

2) **PUBLIC COMMENTS-Communication from the public on subjects not on the agenda:** None

3) **CALL FOR REQUESTS TO CONSIDER ITEMS OUT OF ORDER:** None

4) **REPORTS**

Manager Beall and Operations Manager Greer provided written reports, below is a summary of some of the highlights.

a) **General Manager's Report:**

Near-Term Capital Improvements

Secondary Clarifier and Aeration Basin Rehabilitation Projects:

HydroScience (HSE) and Carollo have prepared the 90% design drawings. The drawings were submitted with the CWSRF Application. Staff reviewed and commented on the drawing package in January 2026. Staff met with the design team and provided comments. The specification review will commence shortly. One major design change that was developed through the design effort is to use the 20-year-old Effluent Pump Station (EPS) Motor Control Center (MCC) for all power for the rehabilitation project. The existing power for the aeration basins and secondary

clarifiers is fed from the 50+ year-old MCC P2 in the blower building. We know that it is very difficult to source replacement parts for this MCC. The EPS MCC was significantly oversized when designed for this very possibility. If the MCC has sufficient capacity, then all equipment for the Secondary Clarifiers and the Aeration Basins will be powered from the modern EPS MCC. Conveniently, it appears the duct bank in the back access road has sufficient space for the new electrical feed as well. It is cheaper to add a few conduits when a duct bank is under construction than to build a new duct bank 20 years later.

RAS and WAS System Improvements Project

Staff have received notification from the District's CWSRF Project Engineer that our score is 17 (out of a 20 max). This is very good. Many projects get funded with scores as low as 13. One significant aspect still outstanding is RSD Counsel's review of the CWSRF standard funding agreement. I have not made a detailed comparison if the new CWSRF standard agreement is the same as the five existing CWSRF funding agreements that RSD already has. CWSRF staff have indicated that if RSD agrees to use the CWSRF standard agreement, it acts as a tie breaker. They have gone on record and notified RSD that those who agree to use the CWSRF standard agreement will receive priority during similar scored projects. One last minor-ish item is that RSD will need to agree to the "Buy American" restrictions (as part of the Buy American, Build American Act, or BABA) for the Federal Funded monies portions of the CWSRF loans. This is not an issue as we did this during the last round of funding.

District Personnel

Birthdays for January – None

Anniversaries for January – Matt-January 20- 1 year!!

Operations Manager Report

Date range January 1st, 2026, January 31st, 2026.

The Operations Team is currently down two positions following the departures of OIT and Operator II, who accepted a position with Vallejo Sanitation & Flood Control District. With the team operating at 60% capacity, overtime has increased and is expected to continue as staff work to cover essential duties. A Grade I Operator has accepted one of the vacancies and is eligible to obtain his Grade II certification shortly after onboarding. The District anticipates his start date in the latter third of February. Recruitment efforts for the second vacancy remain ongoing.

Sanitary Sewer Overflows (SSO) and Sewer Service Calls (SSC) January 2026

There was one (1) Sanitary Sewer Overflows (SSO)

An 893-gallon overflow occurred on new years day on Suisun Ave. The cause of the spill was a defective lateral connection right at the District main which allowed roots to grow in causing an obstruction. Another defect was also located in the main line near the cause of the spill which is a big void that will need to be addressed when an open trench repair is performed. A third-party contractor was used to clean up the scene, and it took almost a week of interviewing investigative work and touch up cleaning to situate this spill site.

There was Zero (0) Private Lateral Sewer Discharge (PLSD)

There was Zero (0) Sanitary Sewer Calls (SSC)

4b) Counsel for the District:

Counsel Christopher Diaz provided an overview of AB 1392, explaining that it requires county elections officials to make the voter registration information of elected officials and candidates confidential within five business days and restricts release of that information to limited authorized uses.

4c) Secretary of the District: Nothing to report.

4d) Board Members: Nothing to report.

Budget and Finance Committee:

February 9, 2026 – Secretary Tara Shaia (Stipend), Director Robert Russey (Stipend)

5) CONSENT CALENDAR:

Staff Recommendation (Motion Required): Adopt the consent calendar as recommended.

1. Recommend approval of expenditures for January 2026 Reviewed by Bud Comm.
2. Receive January 2026 Financial Statements. Reviewed by Budget Committee.

MOTION: By B. Russey, seconded by A. Noble, to Adopt the consent calendar as recommended.

Motion passed by the following vote:

| | | |
|-------|----------|--|
| VOTE: | AYES: | 4-R. Russey, T. Shaia, M Brennan, A. Noble |
| | NOES: | None |
| | ABSENT: | 1- J. Callaghan |
| | ABSTAIN: | None |

6) EMERGENCY SITUATIONS REQUIRING BOARD ACTION: None

7) OLD BUSINESS: None

8A) Board of Director Benefits and Compensation (Discussion)

Staff are seeking direction on Board Member Benefits and Compensation package.

Staff Recommendation: Receive Report.

9) PUBLIC HEARING:

The Board Opened Public Hearing at 2:29 p.m.

Ordinance 2026-100 of the Rodeo Sanitary District setting compensation for members of the Board of Directors.

Staff Recommendation (Motion Required): Adopt Ordinance 2026-100 to adjust the compensation for Board members attending meetings of the Board of Directors of Rodeo Sanitary District set at \$204.37 per Regular Meeting and \$174.59 for Committee, Special, or Days Service, and said increase does not exceed an amount equal to five percent (5%) for each calendar year since the date of the last adjustment.

The Board Closed Public Hearing at 2:30 p.m.

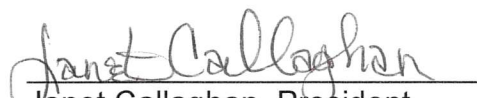
MOTION: By A. Noble, seconded by T. Shaia to Adopt Ordinance 2026-100 of the Rodeo Sanitary District setting compensation for members of the Board of Directors.

Motion passed by the following vote:

VOTE: AYES: 4-R. Russey, T. Shaia, M Brennan, A. Noble
 NOES: None
 ABSENT: 1- J. Callaghan
 ABSTAIN: None

- 10) **COMMUNICATION:**
Relevant Communications to and from the District are included in the Board Packet.
- 11) **CLOSED SESSION:** None
- 12) **REPORT OUT OF CLOSED SESSION:** Nothing to report.
- 13) **SUGGESTIONS FOR FUTURE AGENDA ITEMS:** None
- 14) **ADJOURNMENT**

The meeting adjourned at 2:41 p.m. The next meeting of the Rodeo Sanitary Board of Directors will be held on Tuesday, March 10, 2026, at 1:30 P.M. at John Swett Unified School District Board Room.



Janet Callaghan, President
Rodeo Sanitary District

Countersigned:



Nina Sayavong, Administrative Assistant
Rodeo Sanitary District